

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment
- Annual Surveillance Assessment (2)
- Recertification Assessment (Choose an item.)
- Extension of Scope

Client Company Name / Parent Company: Koperasi Beringin Jaya
Client Company / Parent Company Address: Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Kecamatan Mempura, Kabupaten Siak, Provinsi Riau 28773, Indonesia
Certification Unit: Koperasi Beringin Jaya Location of Certification Unit: Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Kecamatan Mempura, Kabupaten Siak, Provinsi Riau 28773, Indonesia
Date of Final Report: 20/10/2023

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Koperasi Beringin Jaya		
RSPO Membership Number	1-0290-20-000-00	Membership Approval Date	06/02/2020
Address	Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Kecamatan Mempura, Kabupaten Siak, Provinsi Riau 28773, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Koperasi Beringin Jaya		
Location / Address	Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Kecamatan Mempura, Kabupaten Siak, Provinsi Riau 28773, Indonesia		
Website	-		
Management Representative	Mr. Mustawi	E-mail	beringinjaya.ics@gmail.com
Telephone	+62 852 6414 5008	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 733101	Certificate Start Date	02/04/2021
Date of First Certification	02/04/2021	Certificate Expiry Date	01/04/2026
Scope of Certification	Production of Sustainable Oil Palm Fresh Fruit Bunch of Independent Smallholder		
Visit Objectives	To conduct a continuing assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard, Indonesia National Interpretation 2022 are effectively addressed by the organisation's management and to confirm the forward strategic plan.		
Assessment Cycle	<input type="checkbox"/> Pre-Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 2) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input type="checkbox"/> RSPO Independent Smallholders Standard 2019, Indonesia National Interpretation 2022 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	N/A
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Beringin Jaya (197 members)	Jl. Hang Jebat Dusun Sungai Pinang, Kampung Koto Ringin, Kecamatan Mempura, Kabupaten Siak, Provinsi Riau 28773, Indonesia	0° 49'50.77" N	102° 04'22.03" E
Notes:			

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area) <input type="checkbox"/> Yes				
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Beringin Jaya (197 members)	372.80	-	-	372.80	100
Total	372.80	-	-	372.80	100
Notes:					

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Koperasi Beringin Jaya (197 members)	-	-	372.80	-	372.80	-
Total (ha)	-	-	372.80	-	372.80	-
Notes:						

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7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (April 2022 – March 2023)	Actual (Mar 2022 – Mar 2023)		Forecast (April 2023 – March 2024)
		Previous license period (Mar 22)	Current license period (Apr 22 – Mar 23)	
Koperasi Beringin Jaya (197 smallholders)	7,244.94	547.67	7,247.04	7,362
Volume extension	600			
Total	7,844.94	7,794.71		7,362

Note: Reporting includes 13 months due to slightly delay in audit scheduling.
Note: The certified volume of FFB production is based on the prorate. Therefore, the certified volume of FFB production from October 2023 until April 2024 is 3,681 mt

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
		Previous license period (N/A)	Current license period (N/A)	
		N/A	N/A	
Total		N/A		

Note: Not applicable for ISH Certification.

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
		Previous license period (N/A)	Current license period (N/A)	
	N/A	N/A	N/A	N/A
Total	N/A	N/A		N/A

Note: Not applicable for ISH Certification.

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9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	N/A	N/A	N/A	N/A
TOTAL		N/A	N/A	N/A

Note: Not applicable for ISH Certification.

10. Summary of Certified Tonnage (MT) (not applicable for ISS)			
Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
	Previous license period (N/A)	Current license period (N/A)	
FFB	FFB		FFB
N/A	N/A	N/A	N/A
	TOTAL	N/A	
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	
PK (KER: %)	PK (KER: %)		PK (KER: %)
N/A	N/A	N/A	N/A
	TOTAL	N/A	

Note: Not applicable for ISH Certification.

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
1	N/A	N/A	N/A
TOTAL		N/A	N/A

Note: Not applicable for ISH Certification.

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11. Summary of Actual Volume sold					
Current License period (Not Applicable)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A
Previous License period (Not Applicable)					
CPO (MT)	N/A	N/A	N/A	N/A	N/A
PK (MT)	N/A	N/A	N/A	N/A	N/A
Credits	N/A	N/A	N/A	N/A	N/A

Note: Not applicable for ISH Certification.

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A

Note: Not applicable for ISH Certification.

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
	N/A	N/A	N/A	N/A
TOTAL			N/A	N/A

Note: Not applicable for ISH Certification.

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
	N/A	N/A	N/A
TOTAL		N/A	N/A

Note: Not applicable for ISH Certification.

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11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
	N/A	N/A	N/A
TOTAL			N/A
Note:			

12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (Apr 2022 – Mar 2023)			Actual (Mar 2022 – Mar 2023)			Forecast (Apr 2023 – Mar 2024)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			7,844.94*			7,794.71			7,362
IS-CSPO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKO	N/A	N/A		N/A	N/A		N/A	N/A	
IS-CSPKE	N/A	N/A		N/A	N/A		N/A	N/A	
CSPK	N/A	N/A		N/A	N/A		N/A	N/A	
Note: 600mt volume extension approved on 19/04/2023									

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	Mar-2022	547.67	109.53	27.38	12.32	15.06
2	Apr-2022	489.44	97.89	24.47	11.01	13.46
3	May-2022	647.36	129.47	32.37	14.57	17.80
4	Jun-2022	625.52	125.10	31.28	14.07	17.20
5	Jul-2022	704.76	140.95	35.24	15.86	19.38
6	Aug-2022	665.92	133.18	33.30	14.98	18.31
7	Sep-2022	695.12	139.02	34.76	15.64	19.12
8	Oct-2022	717.90	143.58	35.90	16.15	19.74
9	Nov-2022	609.75	121.95	30.49	13.72	16.77
10	Dec-2022	573.28	114.66	28.66	12.90	15.77
11	Jan-2023	518.13	103.63	25.91	11.66	14.25
12	Feb-2023	504.32	100.86	25.22	11.35	13.87
13	Mar-2023	495.56	99.11	24.78	11.15	13.63
TOTAL		7794.73	1558.93	389.76	175.38	214.36

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Note: 1 mt = 1 credit

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSP0	CSPK	IS-CSPKO	IS-CSPKE
Current License period (Apr 2022 – Mar 2023)							
Credits				1,448	N/A	163	N/A
Physical	N/A	N/A	N/A				
Previous License period (Mar 2022)							
Credits				N/A	N/A	N/A	N/A
Physical	N/A	N/A	N/A				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Unilever Asia Private Limited	ST-TR-34e7cb0e-f1ce	-	1,448	-	-	-
2	Blommer chocolate	ST-TR-dd7e9998-b0b9	-	-	-	163	-
TOTAL			-	1,448	-	163	-
Note:							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638; Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

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2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **6-8 April 2023**. The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **13 Jul 2023**. The audit programs are included in Section 2.3. (Please remove if not applicable)

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Koperasi Beringin Jaya (197 members)	X	X	X	X	X

Tentative Date of Next Visit: April 1, 2024 - April 3, 2024

Total Number of Mandays: 9 md

2.2 BSI Assessment Team

Name	Role	Competency
Yudwi Wisnu Rahmanto (YWD)	Team Leader	<p>Education: Holds a Bachelor of Forestry with Silviculture major study, Faculty of Forestry, University of Gadjah Mada</p> <p>Work Experience: 7 months working experience in palm oil industry as Agronomy Field Assistant. 13 years working experience as sustainability auditor covering Sustainable Forest Management by FSC FM/COC Scheme, RSPO, ISPO, Coffee And Farmer Equity (C.A.F.E Practices) Starbucks, Organic Standard (EU, NOP, JAS) for Coffee Farmers and Organic Exchange for Textile</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Course, RSPO NEXT, ISPO Auditor/Lead Auditor Course, RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing Training, SMETA Requirements Training, ISO 9001:2008 Auditor/Lead Auditor Course, GIS-Basic Mapping and Spatial Analysis, Timber Legality Assurance System (SVLK), Verification Organization Training C.A.F.E Practices (Starbucks), UTZ Programme, High Conservation Value (HCV) Training, Sustainability Reporting Assurance Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: Legal, OHS, HCV, Peat, ICS</p>
Pratama Agung Sedayu (PAS)	Team Member	<p>Education: Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p>Work Experience: 15 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years</p>

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		<p>working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program..</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training, RSPO ISH Standard Auditor Training and Endorsed RSPO Refresher Training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: FPIC, ICS, Supply Chain</p>
Edy Widodo (EDW)	Team Member	<p>Education: Holds a Bachelor Degree majoring Agricultural Technology from University of Padjadjaran, Bandung.</p> <p>Work Experience: 8 years working experience in palm oil industry as Agronomist and Assistant Manager in various companies. More than 9 years working experience as RSPO/ISPO auditor.</p> <p>Training attended: Completed ISO 9001 Lead Auditor Course, ISPO endorsed auditor course, Understanding ISO 14001 training, Auditing ISO 14001: 2004 training, Endorsed RSPO Supply Chain Certification Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, SMETA Requirements Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, RSPO ISH Standard Auditor Training and Endorsed RSPO Refresher Training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: Social, Worker, ICS, Stakeholder consultation</p>

Accompanying Persons: None

Name	Role
-	-

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment.

Date	Time	Subjects	YWR	PAS	EDW
Thursday 06/04/2023	08.00 – 08.30	Opening Meeting <i>Rapat Pembukaan</i>	√	√	√
	08.30 – 12.00	Field observation to 9 smallholders sample plots. <i>Kunjungan lapangan ke 9 lahan petani sample.</i> Sample calculation is $\sqrt{197 \times 1.2} = 17$ plots. <i>Perhitungan sampel: $\sqrt{197 \times 1.2} = 17$ petani.</i>	√	√	√
	12.00 – 13.00	Break / Istirahat	√	√	√

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	13.00 – 17.00	Verification document and records of implementation of RSPO Independent Smallholders Standard. <i>Verifikasi dokumen dan rekaman terkait penerapan Standar Pekebun Swadaya RSPO.</i> <ul style="list-style-type: none"> • <i>Prinsip 1: Mengoptimalkan produktivitas, efisiensi, dampak positif dan ketahanan.</i> • <i>Prinsip 2: Legalitas, penghormatan terhadap hak atas tanah dan kesejahteraan masyarakat.</i> • <i>Prinsip 3: Penghormatan terhadap HAM, termasuk hak dan kondisi pekerja.</i> • <i>Prinsip 4: Melindungi, mengkonservasikan dan meningkatkan ekosistem dan lingkungan.</i> Stakeholder consultation (Community leader, Land Fire Agency, Department of Cooperative and Small & Medium Enterprises). <i>Konsultasi para pihak (Tokoh Masyarakat Desa, Manggala Agni, Dinas Koperasi dan UMKM).</i>	√	√	√
Friday 07/04/2023	08.00 – 11.00	Field observation to 8 smallholders sample plots . <i>Kunjungan lapangan ke 8 lahan petani sample.</i> Sample calculation is $\sqrt{197 \times 1.2} = 17$ plots. <i>Perhitungan sampel: $\sqrt{197 \times 1.2} = 17$ petani.</i>	√	√	√
	12.00 – 13.00	Break / Istirahat	√	√	√
	13.00 – 17.00	Verification of related document and records; interview with Group Manager and ICS Koperasi Beringin Jaya . <i>Verifikasi dokumen dan rekaman terkait; Wawancara dengan Group Manager dan ICS Koperasi Beringin Jaya.</i> <ul style="list-style-type: none"> • A – ICS: Group entity and group management requirements. <i>A – SKI: Persyaratan entitas kelompok dan pengelolaan kelompok</i> • B – ICS: Policies and management <i>B – SKI: Kebijakan dan Pengelolaan</i> • C – ICS: Group Business planning <i>C – SKI: Perencanaan Usaha Kelompok</i> • D – ICS: Group trading system for certified volumes <i>D – SKI: Sistem Perdagangan Kelompok untuk Volume TBS Bersertifikat</i> 	√	√	√
Saturday 08/04/2023	08.00 – 10.00	Verification document (continued) <i>Verifikasi dokumen lanjutan</i>	√	√	√
	10.00 – 10.30	Report preparation for closing meeting <i>Persiapan laporan untuk rapat penutupan</i>	√	√	√
	10.30 – 11.30	Closing Meeting <i>Rapat penutupan</i>	√	√	√

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	11.30 –	Traveling from Koperasi Beringin Jaya to Pekanbaru Airport <i>Perjalanan dari Koperasi Beringin Jaya ke Bandara Pekanbaru</i>	√	√	√
	17.30 -	Flight Pekanbaru to Jakarta (Batik Air ID-6849) <i>Penerbangan Pekanbaru – Jakarta (Batik Air ID-6849)</i>	√	√	√

NCR Close Out Plan

Date	Time	Subjects	PAS
Thursday, 13/07/2023	08.00- 08.30	Opening Meeting / <i>Rapat Pembukaan</i> - Presentation by Koperasi Beringin Jaya / <i>Presentasi oleh Koperasi Beringin Jaya</i> - Presentation by BSI Indonesia / <i>Presentasi oleh BSI terkait rencana kegiatan audit</i>	√
	08.30- 12.00	Document and record verification / <i>Kajian dokumen dan catatan</i> Field observation and interview with farmers and workers concerning Correction and Corrective Action. <i>Observasi lapangan dan interview dengan pekebun serta pekerja terkait Perbaikan dan Pencegahan.</i>	
	12.00- 13.00	Break / <i>Ishoma</i>	√
	13.00- 13.30	Closing Meeting / <i>Rapat penutupan</i>	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	This is ISH Group	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	This is ISH Group	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021.	This is ISH Group	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	This is ISH Group	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	This is ISH Group	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	This is ISH Group	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	This is ISH Group	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	This is ISH Group	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	This is ISH Group	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	This is ISH Group	Not Applicable

Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	This is ISH Group	Not Applicable
Any Legal non-compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	This is ISH Group	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	This is ISH Group	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	This is ISH Group	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	This is ISH Group	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	This is ISH Group	Not Applicable



Approved Time Bound Plan

This is ISH Group

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were **Four (4)** Critical raised. The **Koperasi Beringin Jaya** Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformities has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2330496-202304-M1	Issued Date	08-04-2023
Due Date	07-07-2023	Closure Date	13-07-2023
Indicator & Category (Critical / Minor)	2.1 MS-B (Critical)		
Statement of Nonconformity:	Based on field visit the boundary marker for smallholder block Sujirah No.607018 cannot be found.		
Requirement Reference:	MS-B Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.		
Objective Evidence:	Field visit to smallholder block Sujirah No.607018 (0.8 Ha) bordering with non-certified land to the south – whereby the boundary poles cannot be found. This is NC Critical recurrence will impact immediate suspension.		
Corrections:	<ol style="list-style-type: none"> ICS Beringin Jaya has provided socialization to each smallholder group/KT to replace and install missing boundary poles and furthermore to maintain/upkeep the boundary poles. Verified: Minutes "Notulen Sosialisasi SOP Patok Batas Kebun" dated 30 May 2023. Missing boundary poles for smallholder member Sujirah No.607018 has been re-install. Verified: Minutes "Pemasangan Patok Hilang di Koperasi Beringin Jaya Sujiarh No.607018" dated 22 May 2023. 		
Root Cause Analysis:	Boundary poles for each smallholder plantation has been installed, but ICS monitoring not optimized therefore some missing boundary poles have not been identified.		
Corrective Actions:	<ol style="list-style-type: none"> Koperasi Beringin Jaya conduct refreshment socialization on group SOP for boundary poles "SOP Unit NKT tentang Patok Batas Kebun No.6/SOP/UP-PHT/ICS-KBJ/IV/2022" dated 1 April 2022. Monitoring on boundary poles once every 4 months. Verified: "Pemantauan Patok Batas Kebun Niur Jaya 2023" period April 2023. Monitoring and evaluation on boundary poles condition every 4 months by Operational Manager. Verified: "Pemantauan Patok Batas Kebun Niur Jaya 2023" period April 2023 – acknowledge by Operasional Manager. Interview with sampled smallholder: Mrs. Sujirah, now she understood the importance of boundary poles; she admitted receiving socialization on group 		

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	SOP for boundary poles; she admitted the boundary poles have been re-installed 22 May 2023.
Assessment Conclusion:	Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented action has been checked and verified satisfactory. Critical NC closed.

Non-conformity			
NCR Ref #	2330496-202304-M2	Issued Date	08-04-2023
Due Date	07-07-2023	Closure Date	13-07-2023
Indicator & Category (Critical / Minor)	4.6 MS-B (Critical)		
Statement of Nonconformity:	Smallholder still use fire for waste management.		
Requirement Reference:	MS-B: Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.		
Objective Evidence:	<ol style="list-style-type: none"> 1. Smallholder member Sogirah, Sujirah, Pujiati, Narsun, Suyoto stated the empty fertilizer inner bag were burned down at their house yard. 2. Waste management and control was not monitored by ISH organization. 		
Corrections:	<ol style="list-style-type: none"> 1. Operational manager issued warning letter to smallholder member Sogirah, Sujirah, Pujiati, Nasrun, Suyoto because handling hazardous waste using fire. Verified: Warning letter "Surat Teguran No.127/KBJ/V/2023 Tentang Pengelolaan Sampah atau Limbah B3 kepada Ibu Sujirah – Kelompok 7 Maju Bersama" dated 31 May 2023. 2. Smallholder member issued with warning letter prepare and signed statement letter indicating they will not use fire during hazardous waste handling. Verified: Statement letter "Surat Pernyataan Sujirah, menyanggupi tidak melakukan pembakaran dalam pengelolaan sampah atau limbah B3" – Sujirah will not use fire in handling waste and hazardous waste; signed 1 June 2023. 		
Root Cause Analysis:	Some smallholder member has not fully understood the SOP on hazardous waste handling.		
Corrective Actions:	<ol style="list-style-type: none"> 1. Koperasi Sawit Jaya conduct socialization SOP for handling hazardous waste "SOP Pengelolaan dan Penyimpanan Wadah Bekas Kimia" to smallholder member Koperasi Beringin Jaya. Verified: Minutes "Notulen Sosialisasi SOP Pengelolaan Sampah dan Limbah B3 kepada Kelompok Tani Maju Bersama" dated 11 June 2023. Mrs. Sujirah and Mrs. Sogirah is smallholder member in this smallholder group/Kelompok Tani. 2. Koperasi Beringin Jaya prepare a warehouse to store hazardous waste. Verified: Based on field visit, the cooperative has warehouse and maintain hazardous waste handover. "Rekaman Penerimaan Limbah B3 dari anggota Koperasi" period March 2023. 		

	<p>3. The socialization is referring to Group’s SOP: “SOP Unit NKT-K3 tentang Pengelolaan dan Penyimpanan Wadah Bekas Kimia dan Limbah B3 No.4/SOP/U-NKT-K3/ICS-KBJ/X/2020” – SOP for managing chemical waste and hazardous waste; dated 12 October 2020.</p> <p>4. Koperasi Beringin Jaya prepare database of smallholder member conducting fertilizer application, as monitoring list for source of hazardous waste. Verified: “Monitoring Aplikasi Pupuk Kelompok Tani Niur Jaya/01”.</p> <p>5. Interview with sampled smallholder: Sujirah, Sogirah, Pujiati, Narsun, they admitted they have issued with warning letter and they accept it. They have made statement letter indicating they will not use fire to dispose of hazardous waste. The smallholder members inform they received socialization on group SOP to handle hazardous waste, and will hand over to dedicated hazardous waste storage.</p>
Assessment Conclusion:	Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented action has been checked and verified satisfactory. NC Critical closed.

Non-conformity			
NCR Ref #	2330496-202304-M3	Issued Date	08-04-2023
Due Date	07-07-2023	Closure Date	13-07-2023
Indicator & Category (Critical / Minor)	ICS B.1.1 MS-B (Critical)		
Statement of Nonconformity:	Audit team found the internal audit was not effective to ensure all previous finding remains closed.		
Requirement Reference:	The ICS is implemented, and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.		
Objective Evidence:	<ul style="list-style-type: none"> - Internal audit checklist/report missing information on RSPO ISH standard indicator; does not cover actual condition; does not check in previous NC critical status/effectiveness: - Internal audit checklist is not completed with criterion 2.1 MS-B for visibly maintained boundary; furthermore, criterion for ICS A, B, C, D was not included in the audit checklist. - Internal audit checklist period 1-30 November 2022 was not indicated with date of internal audit. - Internal audit checklist period 1-30 November 2022 was not indicated with internal auditor name, to verify and ensure risk on potential conflict of interest during internal audit process. - Internal audit for “Kelompok Tani Maju Bersama VII” for sampled smallholder Pujiati, Sogirah, Sujirah left empty on indicator related to FPIC – but no findings issued. - Internal audit checklist for sampled smallholder Sujirah indicated no information on boundary marker – but the boundary marker cannot be found. 		
Corrections:	1. Koperasi Beringin Jaya carried out internal audit training for internal auditor. Verified: Minutes “Berita Acara Pelatihan Audit Internal” dated 4 June 2023; training attended by 20 personnel including the internal auditor.		

	<p>2. Koperasi Beringin Jaya re-do the internal audit process with new checklist on period 12 June – 11 July 2023. Verified: Internal auditor checklist for smallholder group/KT 2 and 6, internal auditor Sayusnan, Yusuf Ritonga, Raman.</p> <p>3. Interview with internal auditor: Sayusnan, Baharudin, Raman – they admitted they received internal audit training and has better understanding: internal audit process, P&C requirements, avoiding conflict of interest.</p>
Root Cause Analysis:	Internal auditor did not conduct the internal audit process in effective and good manner.
Corrective Actions:	Operational Manager conduct monitoring on internal audit in Koperasi Beringin Jaya. Verified: Minutes "Berita Acara Audit Internal Koperasi Beringin Jaya" dated 12 June 2023.
Assessment Conclusion:	Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented action has been checked and verified satisfactory. Critical NC closed.

Non-conformity			
NCR Ref #	2330496-202304-M4	Issued Date	08-04-2023
Due Date	07-07-2023	Closure Date	13-07-2023
Indicator & Category (Critical / Minor)	ICS D.2.1 MS-B (Critical)		
Statement of Nonconformity:	Sales IS-CSPO on January 2023 and IS-CSPKO on November 2022 was not based on actual receipt and sales of certified volume (FFB quota) in Koperasi Beringin Jaya.		
Requirement Reference:	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.		
Objective Evidence:	<p>ISH organization Koperasi Beringin Jaya sold all PalmTrace credit allocation when the actual FFB production has not reach said figure:</p> <ul style="list-style-type: none"> - 1,440 IS-CSPO sold in January 2023 (100% CSPO credit allocated from 7,244.94 MT FFB projected). - 163 IS-CSPKO sold out in November 2022 (100% CSPKO credit allocated from 7,244.94 MT FFB projected). <p>Based on FFB production and sales database, the actual was lower:</p> <ul style="list-style-type: none"> - As at November 2022 the FFB production and sales volume 5,703 MT FFB (equal to 1,140.6 MT CSPO; 128.31 MT CSPKO). - As at January 2023 the FFB production and sales volume 6,794 MT FFB (equal to 1,358.80 MT CSPO 152.86 MT CSPKO). <p>This is NC Critical recurrence will impact immediate suspension.</p>		
Corrections:	Operational Manager monitor the actual FFB production to match credit sold in PalmTrace and stop further sales.		
Root Cause Analysis:	Credit sold in PalmTrace was not controlled in accordance to actual FFB Production because Operational Manager does not understand the process.		

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Corrective Actions:	<ol style="list-style-type: none"> Operational Manager send application to RSPO for training on RSPO PalmTrace. Operational Manager made RSPO PalmTrace training with RSPO RILO on 6 June 2023. Verified: Screenshot ZOOM meeting training RSPO PalmTrace with RSPO Indonesia Liaison Office. Actual FFB production period May 2022-April 2023 7,248.58 MT, meet the sold credit in RSPO PalmTrace. Verified: Production record "Produksi TBS Koperasi Beringin Jaya May 2022- April 2023" total actual FFB production 7,248.58 MT. Operational Manager prepare projection for next certification cycle 2023-2024 and will monitor the data. Verified: Projection "Proyeksi Produksi TBS Koperasi Beringin Jaya 2023- 2024" total FFB projected 7,391.13 MT.
Assessment Conclusion:	Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented action has been checked and verified satisfactory. NC Critical closed.

Opportunity for Improvements	
OFI #	Description
OFI 1	Nil

Positive Findings	
PF #	Description
PF 1	

3.3.1 Status of Nonconformities Previously Identified and Observations

Non-conformity			
NCR Ref #	2178365-202203-M1	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause 2.1 MS B (Critical)		
Statement of Nonconformity:	It can't be shown that all land demarcations are available clearly, visibly, and maintained.		
Requirement Reference:	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.		
Objective Evidence:	<p>Based on field observation of land plots of Suparto (ID 606021), M. Ata (IDD 601008), and Burhan (603004), it can't be demonstrated that the land demarcations have been clearly managed.</p> <p>The farmers said the land demarcations are determined using plot stakes di all corners or other natural signs. However, for the position where the plot stakes/stones are unavailable, also there is no a clear natural sign. Moreover, it is known that Cooperative has no procedure yet related land</p>		

	demarcation (determination of the marker, installation, maintenance, and monitoring).
Corrections:	<p>ICS Beringin Jaya has given a decree letter to each group to replace the lost plots boundary markers and maintain the plots boundary stakes.</p> <p>2. The missing pole stakes and boundaries have been replaced and the untreated stakes have been treated by the group.</p> <p>Verification :</p> <p>The organization has published decree letter No : 103/KBJ/II/2022 dated 1 April 2022 about Replacement of Pole Stakes that Damage, Lost an Maintenance of Pole Stakes in each Plot. This decree has been socialized to all ICS management and Ketua Kelompok Tani on 1 April 2022.</p> <p>Based on documents and field verification, plots stake in Suparto's plot (ID 606021), M. Ata's plot (IDD 601008), and Burhan's plot (603004) has been replaced / installed on 30 April 2022. It was observed the pole stakes are in good condition.</p>
Root Cause Analysis:	Plots pole stakes are already available in all farmers land, but the monitoring from ICS Koperasi Beringin Jaya is still lacking so that missing and unmaintained pole stakes are not recorded and known to the ICS management.
Corrective Actions:	<p>ICS Koperasi Beringin Jaya has created:</p> <ol style="list-style-type: none"> 1. SOP regarding the mechanism for determining plot boundaries, installing and monitoring stakes, as well as ensuring that the boundary markers for farmers land on four sides are available and well maintained. 2. SOPs regarding the mechanism for determining plot boundaries and monitoring have been socialized to farmer groups. 3. Evaluation of boundary marking monitoring is carried out every 4 months a year. <p>Verification :</p> <p>The organization has established a procedure / SOP No. 6/SOP/UP-PHT/ICS-KBJ/IV/2022 dated 1 April 2022 about Plots Pole Stakes. In the procedure stated:</p> <ul style="list-style-type: none"> • All Pengurus Kelompok are mandatory to maintenance plot's pole stake. • All Pengurus Kelompok are mandatory to report their plots pole minimum in quarterly basis to HCV Unit and Group Manager. • If there are pole that damage or lost then Pengurus Kelompok shall replace it in the sama position with the old one. <p>The procedur has been socialized on 1 April 2022 to all farmers group. The evaluation and monitoring of boundary pole was conducted by all farmers group and recorded in "Pemantauan Patok Batas Kebun" Month April 2022 dated 30 April 2022. The document was sighted and reviewed such as Pemantauan Patok Batas Kebun Maju Bersama on 14-15 April 2022, Pemantauan Patok Batas Kebun Sawit Makmur on 12-13 April 2022 and Pemantauan Patok Batas Kebun Tandan Bertua on 6-7 April 2022.</p>
Assessment Conclusion:	Koperasi Beringin Jaya has implemented CAP effectively
Effectiveness Closure (for previous audit closed Critical NC):	Group manager and smallholder member cannot demonstrate the consistent of correction and corrective action. Based on field visit to smallholder block Sujirah No.607018 (0.8 Ha) bordering with non-certified land to the south – whereby the boundary poles cannot be found.

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	Implemented action has not consistently and effective, therefore this NC is recurring and please refer to 2330496-202304-M1
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Non-conformity			
NCR Ref #	2178365-202203-M2	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause 3.5 MS B (Critical)		
Statement of Nonconformity:	During field visit to the harvesting activities and interview with harvester that harvester cannot explained or understand to access first aid kit.		
Requirement Reference:	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 		
Objective Evidence:	Based on field visit on harvesting activities on land / plot owned by Mr. Sugito (603026), Mr. Burhan (603004) and Mr. Irianto (603008) and interviews with harvesters on behalf of Pajri, Sutrisno and Laia, that the harvester cannot explain and understand to access the first aid kit.		
Corrections:	<p>a. The ICS K3 Unit of the Beringin Jaya Cooperative has given a decree letter for groups that have a schedule of activities in the plots to bring the first aid kit that has been provided.</p> <p>b. The K3 Unit has also checked directly into the farmers plots to ensure that the first aid kit has been brought by the group and has given a warning letter to the group leader if it is found that the group has not brought the first aid kit.</p> <p>Verification :</p> <p>The organization has established decree letter No. 105/KBJ/II/2022 dated 1 April 2022 about K3. Stated that farmers' group should bring First Aid Kit when there are activities in farmers plot; locate the first aid kit in accessible location and inform its location to farmers and workers. Monitoring document for First Aid Kit was sighted and reviewed such as Pemantauan Kotak P3K Kelompok Tani Maju Bersama on 14-15 April 2022, Pemantauan Kotak P3K Kelompok Tani Sawit Makmur on 12-13 April 2022 and Pemantauan Kotak P3K Kelompok Tani Tandan Bertua on 6-7 April 2022. All farmer's group has brought their first aid kit.</p>		
Root Cause Analysis:	First aid kits for emergency situations have been provided in each group, cooperative office, IC room, and TPH post since June 2021. According to the agreement with group management, first aid kits must be brought when members carry out activities in the garden.		

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	However, members are not used to being disciplined and consistent in carrying the first aid kit when carrying out activities in the plots and there is still a lack of monitoring from ICS on the discipline of carrying the first aid kit.
Corrective Actions:	<p>In accordance with the identification of the root of the problem above, to prevent the recurrence of the findings, the Beringin Jaya Cooperative has made the following improvements:</p> <ol style="list-style-type: none"> a. Increase the availability of first aid kits in each group, from only 1 to 3 in each group. b. Instructions to ICS to monitor and inventory the presence and number of first aid kits in farmer groups, both in terms of content and number. c. A decree letter to group administrators to be disseminated to all members that the first aid kit must be brought during harvesting or activities in the garden. Group administrators are required to keep the first aid kit in a place that is easily accessible by members at any time. d. The K3 Unit disseminates telephone numbers that can be contacted during an emergency. All members are required to keep the number and inform if a member's work accident occurs or directly contact the K3 Unit and take further action. The work procedure is stated in the SOP regarding First Aid. <p>Verification :</p> <p>Based on document of first aid kit delivery dated 30 April 2022, it was observed there are 3 first aid kits and located in TPH, Koperasi Office and in Kelompok Tani. In that document, also stated number of contact person or PIC for emergency situation.</p> <p>The organization has established decree letter No. 105/KBJ/II/2022 dated 1 April 2022 about K3. Stated that farmers' group should bring First Aid Kit when there are activities in farmers plot; located the first aid kit in accessible location and inform its location to farmers and workers. This letter has been socialized on 5 April 2022.</p>
Assessment Conclusion:	Koperasi Beringin Jaya has implemented CAP effectively
Effectiveness Closure (for previous audit closed Critical NC):	Group manager and smallholder member demonstrated consistent correction and corrective action. Based on interview with sample of smallholders, now the smallholders understand the first aid kit function and where have to report. Implemented corrective action has been checked and verified satisfactory and effective.

Non-conformity			
NCR Ref #	2178365-202203-M3	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause 4.1 MS B (Critical)		
Statement of Nonconformity:	The organization not conducting HCV Area management and monitoring in accordance to HCV Area Identification Assessment, March 2020.		
Requirement Reference:	Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable.		

<p>Objective Evidence:</p>	<ul style="list-style-type: none"> Field observation in the identified HCV area, namely in the M. Ata and Rahmat plots, it was observed that there were no information boards or prohibition boards installed in the HCV areas There is no work program for HCV Area management and monitoring 2021 Monitoring of HCV areas in 2021 has been carried out on 21 June 2021 and 29 October 2021. However, it was found that the monitoring was carried out in areas that were not identified as HCV areas. Monitoring is carried out at water gates and canals
<p>Corrections:</p>	<p>The Beringin Jaya Cooperative's HCV Unit has created the latest information and prohibition boards and placed them on the six plots that have HCVs in them. In addition, an HCV monitoring work program for 2022 has also been made and HCV monitoring has been carried out in 6 plots of member estates.</p> <p>Verification :</p> <p>The organization has installed HCV sign board in M. Ata plot on 30 April 2022. Installation documentation was sighted and reviewed. The organization also has established HCV Monitoring Program 2021-2022 dated 1 April 2022 that consist of water level and peat subsidence monitoring per semester, vegetation monitoring per semester, pesticide monitoring in canal per semester and annual refreshment of HCV Area Management.</p>
<p>Root Cause Analysis:</p>	<p>Koperasi Beringin Jaya has prepared an integrated HCV identification document with a water management plan. However, there is still a limited understanding of the HCV team in implementing management and monitoring actions in HCV areas as well as in terms of discipline in the preparation of HCV management and monitoring plan documents.</p>
<p>Corrective Actions:</p>	<ol style="list-style-type: none"> The ICS Manager establishes a refreshment program for HCV management to ensure the HCV team understands in the management and monitoring of HCVs. The group manager of the Beringin Jaya cooperative has carried out socialization related to the practice of prudence in managing and maintaining the HCV area, and the maintenance of the warning sign to the farmers who are in the HCV area. The Beringin Jaya cooperative ICS manager group has revised the monitoring SOP No 07/SOP/UK3-NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March 2022. The SOP also regulates evaluation at least once a year by group manager on the implementation of HCV management. <p>Verification :</p> <p>The organization has established HCV Monitoring Program 2021-2022 dated 1 April 2022 that consist of water level and peat subsidence monitoring per semester, vegetation monitoring per semester, pesticide monitoring in canal per semester and annual refreshment of HCV Area Management. Socialization was conducted on 7 April 2022 to farmers group.</p> <p>Revision of SOP was sighted and reviewed. Revision of procedure by adding the mechanism for HCV Area Management and Monitoring.</p>
<p>Assessment Conclusion:</p>	<p>Koperasi Beringin Jaya has implemented CAP effectively</p>
<p>Effectiveness Closure (for previous audit closed Critical NC):</p>	<p>Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented corrective action has been checked and verified satisfactory and effective.</p>

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	During visit to sample of smallholder near the HCV area, the HCV marking has been installed.
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Non-conformity			
NCR Ref #	2178365-202203-M4	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause 4.4 MS B (Critical)		
Statement of Nonconformity:	Peat area management such as monitoring of water level and peat subsidence have not been carried out effectively		
Requirement Reference:	Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.		
Objective Evidence:	<ul style="list-style-type: none"> • Management of monitoring of water level and peat subsidence, the follow-up required when monitoring results below or exceeding the standard have not been stated in the Peat Subsidence Monitoring procedure No: 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 • The monitoring results of water level in the first week and third week of December 2021 - February 2022 showed in some of monitoring plots not in accordance to standard (40-60 cm) 		
Corrections:	<ol style="list-style-type: none"> 1. The Group Manager of ICS Koperasi Beringin Jaya has made an instruction for the water level position to be 40-60 cm. 2. If the measurement is below 40 cm for a period of 2 weeks, the Group Manager will instruct the water level observer team to open the main floodgate. 3. If the measurement is above 60 cm for a period of 2 weeks, the Group Manager will instruct the water level observer team to close the main floodgate. <p>Verification : The organization has added an instruction to maintain the water level position to be 40-60 cm into water level monitoring procedure. Implementation of the instruction was describe in Warning Letter dated 15 April 2022 and 29 April 2022 where the water level was below 40 cm.</p>		
Root Cause Analysis:	There has not been stated the follow-up needed when the results of monitoring the water level are not in accordance with the standards or exceed the standards in the procedure. This is due to the lack of understanding of the ICS group manager, the Beringin Cooperative, in making SOPs and in the future will make SOPs according to the standards set by the RSPO.		
Corrective Actions:	<ol style="list-style-type: none"> 1. The Beringin Jaya Cooperative ICS Group Manager revised SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March by explaining the points: <ul style="list-style-type: none"> - Set the definition of optimal water level at an optimal level of +40 cm with a lower limit of 20 cm in the rainy season and 60 cm in the dry season. - Arrangement of floodgates is made to maintain water at an optimal level. - Encouraging the application of aerohydroculture to anticipate low TMA 		

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	<p>2. Disseminate SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with a revision on 21 March</p> <p>Verification :</p> <p>The organization has revised SOP NO 04/SOP/NKT/ICS-KBJ/X/2018 dated 24 October 2018 with SOP NO 04/SOP/U - NKT/ICS-KBJ/IV/2022 dated 1 April 2022. Revision by adding the requirement to monitor the water level in 40 - 60 cm. If the result below or after then the PIC shall open or close the floodgate. This procedures has been socialized in 6 April 2022.</p>
Assessment Conclusion:	Koperasi Beringin Jaya has implemented CAP effectively
Effectiveness Closure (for previous audit closed Critical NC):	<p>Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented corrective action has been checked and verified satisfactory and effective.</p> <p>Koperasi Beringin Jaya has measure the peat subsidence correctly and maintain the peat level at the peat subsidence pole. Monitoring conducted two weeks basis.</p>

Non-conformity			
NCR Ref #	2178365-202203-M5	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause 4.8 Eligibility (Critical)		
Statement of Nonconformity:	Documents of farmers' commitment not to use paraquat and pesticides categorized as WHO Class 1A and 1B are not available.		
Requirement Reference:	<p>Eligibility:</p> <p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. 		
Objective Evidence:	The organization has procedures on the use of chemicals and a Farmers Commitment document. However, in the procedures and commitments there is no statement regarding the absence of the use of paraquat and pesticides which belong to WHO Class 1A and 1B as regulated by the standard.		
Corrections:	<p>As a correction, the following improvements were made:</p> <ol style="list-style-type: none"> 1. Revise document No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 regarding not using paraquat and pesticides which are included in WHO class IA and IB in plantations. 2. Socialization of the revised SOP No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 and the commitment of farmers not to use paraquat and pesticides which are included in WHO class IA and IB. 		

	<p>Verification:</p> <p>The organization has revised SOP No. 08/SOP/UP-PHT/ICS-KBJ/X/2018 to SOP No: 8/SOP/UP-PHT/ICS-KBJ/IV/2022 dated 1 April 2022. In point 8 stated "It is prohibited to use paraquat and pesticides which are categorized by the World Health Organization (WHO) in classes 1A and 1B and which are listed in the Stockholm Convention and the Rotterdam Convention, because they are harmful to the environment and health". The procedures has been socialized on 4 April 2022 to Group Leaders.</p>
Root Cause Analysis:	Not found in the procedures and farmers' commitment not to use paraquat and pesticides which are included in WHO class IA and IB in plantations. This is due to the limited understanding of the OSH team from the ICS regarding the implementation of the OSH standards in the RSPO.
Corrective Actions:	<p>To ensure that the findings do not reoccur, Group Manager takes the following precautions:</p> <ol style="list-style-type: none"> 1. Refreshment training on the use of Paraquat for the K3 team and group leaders 2. The Group Manager issues an advisory to members to ensure understanding of the SOP and a commitment not to use paraquat and pesticides which are included in WHO class IA and IB <p>Verification:</p> <p>Training regarding prohibition of paraquat was conducted on 4 April 2022 simultaneously with socialization of the revised procedure. All farmers/members of Koperasi Beringin Jaya has re-signed a joint statement for RSPO Certification Commitment dated 1 April 2022. In this updated commitment letter, there was an addition in point 17 that stated "Not using paraquat and pesticides which are categorized by the World Health Organization (WHO) in classes 1A and 1B".</p>
Assessment Conclusion:	Koperasi Beringin Jaya has implemented CAP effectively
Effectiveness Closure (for previous audit closed Critical NC):	Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented corrective action has been checked and verified satisfactory and effective. SOP has been added for information that committed to not use Paraquate and other pesticides which belong to WHO Class 1A and 1B as regulated.

Non-conformity			
NCR Ref #	2178365-202203-M6	Date Issued	16 March 2022
Due Date	14 June 2022	Date of nonconformity Closure	8 June 2022
Clause & Category (Critical / Minor)	RSPO ISH Clause D.2.1 MS B (Critical)		
Statement of Nonconformity:	Credit transaction in Palmtrace not match with actual FFB production period April 2021 – February 2022		
Requirement Reference:	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.		

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Objective Evidence:	<ul style="list-style-type: none"> The organization has sold or claimed Credit through Palmtrace on September 1, 2021 with a quantity of IS CSPO of 1,405 MT and IS CSPK of 158 MT. Projections during Initial Audit (April 2021 - March 2022) for FFB are 7,026.10 MT, IS CSPO are 1,405.22 MT and IS CSPK are 351.31 MT. Meanwhile, the actual FFB production data for the period April 2021 - February 2022 is 6,734.63 MT which is converted to IS CSPO of 1,346.93 MT and IS CSPK of 336.73 MT.
Corrections:	<p>The ICS group manager of Koperasi Beringin Jaya will follow directions from the RSPO regarding credit sales. Among them:</p> <ol style="list-style-type: none"> For future RSPO credit sales, it will not be 100% direct Sales will be carried out 80%-90% in advance according to the agreement of the group manager of the Beringin Jaya cooperative, so that it can be monitored in the months ahead whether there is a shortage or excess of RSPO credits that have been sold <p>Verification: The organization has send an email to RSPO Secretariat regarding Credit RSPO and actual production of Koperasi Beringin Jaya on 7 April 2022. Direction from RSPO Secretariat (on 21 April 2022) was preferably the volume in palmtrace that can be allocated to RSPO Credits is equal to the actual physical volume. The organization must have an internal mechanism on how to ensure before a certain amount of certified volume/tonnage will be allocated and sold".</p>
Root Cause Analysis:	<p>The occurrence of overselling in the initial period of sales to Palm Trace was caused by a lack of understanding of the group manager of the Beringin Jaya cooperative in the process of recording quotas that could be sold and quotas in Palm Trace.</p>
Corrective Actions:	<p>The ICS group manager of Koperasi Beringin Jaya will make an SOP for RSPO Credit Sales, and not sell RSPO credit directly at 100%, but at 80%-90% first.</p> <p>Verification: The organization has established procedure for RSPO Credits Sales Mechanism No:2/SOP/UPA/ICS-KBJ/IV/2022 dated 1 April 2022. In the procedure stated that to avoid excess credit sales, RSPO manager ICS conducts credit sales in stages.</p> <ul style="list-style-type: none"> Stage one 80-90% of the projection Phase two is adjusted to the RSPO credit quota available for the current year.
Assessment Conclusion:	<p>Koperasi Beringin Jaya has implemented CAP effectively</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>Group manager and smallholder member cannot demonstrate the consistent of correction and corrective action. Implemented action has not consistently, therefore this NC is recurring. Summary production of Koperasi Beringin Jaya already follow the audit period, therefore the FFB production can be monitor effectively.</p>

Opportunity for Improvement	
OFI#	Description
OFI 1	<p>OFI Statement: #2178365-202203-I1</p>

	<p>Koperasi Beringin Jaya has information related to land ownership such as <i>SKT, SHM</i>, including <i>STDB</i> in separate files. It can be improved by making it into one single file.</p> <p>Verification / Follow-up actions:</p> <p>Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented corrective action against OFI has been checked and verified satisfactory and effective. The Smallholder Database already combine and informed the land ownership in one file.</p>
OFI 2	<p>OFI Statement:</p> <p>#2178365-202203-I2</p> <p>The Organization have implemented peat management such as water level monitoring (per 2 weeks) and subsidence monitoring (per 6 months). The peat area management can be improved with installing identity signboard (Number of monitoring plots and GPS coordinate) in each location.</p> <p>Verification / Follow-up actions:</p> <p>Group manager and smallholder member demonstrated consistent correction and corrective action. Implemented corrective action against OFI has been checked and verified satisfactory and effective. The identity signboard with GPS coordinates already installed.</p>

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
2178365-202203-M1	Critical	2.1 MS-B	16/03/2022	Closed, 08/06/2022
2178365-202203-M2	Critical	3.5 MS-B	16/03/2022	Closed, 08/06/2022
2178365-202203-M3	Critical	4.1 MS-B	16/03/2022	Closed, 08/06/2022
2178365-202203-M4	Critical	4.4 MS-B	16/03/2022	Closed, 08/06/2022
2178365-202203-M5	Critical	4.8 MS-B	16/03/2022	Closed, 08/06/2022
2178365-202203-M6	Critical	D.2.1 MS-B	16/03/2022	Closed, 08/06/2022
2330496-202304-M1	Critical	2.1 MS-B	08/04/2023	Closed, 13/07/2023
2330496-202304-M2	Critical	4.6 MS-B	08/04/2023	Closed, 13/07/2023
2330496-202304-M3	Critical	B 1.1 MS-B	08/04/2023	Closed, 13/07/2023
2330496-202304-M4	Critical	D 2.1 MS-B	08/04/2023	Closed, 13/07/2023

3.4 Stakeholders and previous landowner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss **Koperasi Beringin Jaya** Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

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Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Internal Stakeholder	- Harvester – Bpk Sujadi (harvester at Farmer Group 4)	Face to face interview
Local Communities/Head of Village	Village Head of Koto Ringin	Face to face interview
Government Departments	- Cooperative Department of Siak Regency - Environmental Department of Siak Regency - Plantation Department of Siak Regency - Land Fire Controller Organization “Manggala Agni” Region Sumatera VI, Siak Regency	Face to face interview
NGO	- Aid Environment - Forest Watch Indonesia - LINKS - JIKALAHARI - Proforest - Sawit Watch - WALHI - Wetlands WRI	Invitation letter to give feedback through email

Stakeholders comment	
1	<p>Feedbacks: Dinas Peternakan dan Perkebunan Kab. Siak</p> <ul style="list-style-type: none"> - The all members of the Beringin Jaya Cooperative farmers have registered their land to obtain STDB from the Plantation Service of Siak Regency - During the last 3 years there have been no land conflicts and social issues in the Beringin Jaya Cooperative - There are no issues related to the FFB price that has been set <p>Audit Team verification and response: Based on document review and interview with ICS and Head of Koperasi, it was found that Farmers Members of the Beringin Jaya Cooperative have obtained STDB of 100%</p>

<p>2</p>	<p>Feedbacks: Dinas Lingkungan Hidup Kabupaten Siak</p> <ul style="list-style-type: none"> • Beringin Jaya Cooperative farmers already have an SPPL (Surat Pernyataan Pengelolaan Lingkungan) document which has been approved by the Siak Regency Environmental Service. • The farmers' land of the Beringin Jaya Cooperative is mostly peatland with shallow and deep classes. So that land management must be considered, especially related to water management on peatlands. One of them is monitoring the water level (TMA) which must be considered and monitoring peat soil subsidence periodically. <p>Audit Team verification and response: Based on document review and interview with ICS, it was explained that not all cooperative members have had SPPL.</p>
<p>3</p>	<p>Feedbacks: Head of Koto Ringin village</p> <ul style="list-style-type: none"> • The Beringin Jaya Cooperative already has a fire fighting team in collaboration with Manggala Agni, Koto Ringin Village. • Fire monitoring is always carried out on patrol. • There is no land conflict. • Financial management so that it can be carried out properly and effectively. • The mechanism for the transfer of land ownership should involve village officials or known to the Village Head of Koto Ringin. • Can embrace other communities so that they can carry out sustainable management of oil palm plantations. • 140 plots already have legal ownership of land in the form of Ownership Certificates (SHM). <p>Audit Team verification and response: No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
<p>4</p>	<p>Feedbacks: Department of Cooperative and Trade of Siak Regency,</p> <ul style="list-style-type: none"> • The Beringin Jaya Cooperative has managed the Cooperative well. And already have NIK with Grade A (certified) • The Beringin Jaya Cooperative has carried out a RAT for the 2022 period on 7 February 2023 which was attended by all members <p>Audit Team verification and response: No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
<p>5</p>	<p>Feedbacks: Land Fire Controller Organization "Manggala Agni" Region Sumatera VI, Siak Regency</p> <ul style="list-style-type: none"> • The Beringin Jaya Cooperative has collaborated with Manggala Agni Daops Sumatra VI Siak and formed a Fire Emergency Team of 5 personnel. • Patrols are carried out at least once every 2 weeks and when deemed necessary (looking at the situation and conditions) • In this 3-year period there has never been a land fire (at the location owned by farmers) • The Beringin Jaya Cooperative has facilitated facilities and infrastructure for fighting land fires.

	<p>Audit Team verification and response: No negative issued from the public consultation. Document review and interview was conducted during audit.</p>
6	<p>Feedbacks: No feedback and responses from NGO</p> <p>Audit Team verification and response: -</p>

List of landowner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
N/A					
<p>Note: Based on an interview with the Head of Koto Ringin Village (Bpk. Harun Z.), that the land ownership status of farmers who are members of the Beringin Jaya Cooperative is inherited land from the family, so it is very rare for the land to be obtained from the process of buying / selling.</p>					


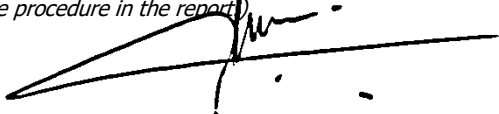
Previous landowner / user comment	
	<p>Feedbacks: N/A</p> <p>Audit Team verification and response: N/A</p>

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that **Koperasi Beringin Jaya** has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that **Koperasi Beringin Jaya** is remain certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Yudwi Wisnu Rahmanto	Name: Sawalmi
Company Name: BSI Services Malaysia Sdn. Bhd.	Company Name: Koperasi Beringin Jaya
Title: Lead Auditor	Title: Chairman of Koperasi Beringin Jaya
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i>  SAWALMI
Date: 31 July 2023	Date: 31 July 2023

Appendix A: Summary of Findings

Criterion / Indicator	Assessment Findings	Compliance	
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience</p>			
<p>Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
<p>Eligibility</p>	<p>Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>The ISH organization Koperasi Beringin Jaya demonstrated legal formation document:</p> <ul style="list-style-type: none"> - Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register No. 1405012050013. - Amendment in cooperative statute "Akta Perubahan Anggaran Dasar Koperasi Beringin Jaya" through establishment "Pengesahan Menteri Negara Koperasi dan UKM RI – Pemerintah Kabupaten Siak – Kepala Dinas Koperasi dan UKM No.PAD/BH/IV.8/III/2010/02" dated 26 March 2010. - Renewal of Notarial Establishment Deed "Akta Pernyataan Keputusan Rapat Anggota Tahunan Koperasi Beringin Jaya No. 38" by Notary Irmainsi SH., dated 31 May 2021 due to the renewal of organization officials. - Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 14050120500013 dated 15 September 2021. <p>Fair and transparent decision-making process and governance, regulated and stipulated under deed establishment act as statute "Akta Perubahan Anggaran Dasar Koperasi Beringin Jaya No.PAD/BH/IV.8/III/2010/02" dated 26 March 2010:</p> <ul style="list-style-type: none"> - "Nama dan Tempat Kedudukan - Bab I" – Chapter I explains organization name and location. - "Maksud dan Tujuan - Bab II" – Chapter II explains organization purpose 	<p>Complied</p>

		<p>and objective.</p> <ul style="list-style-type: none"> - "Syarat Keanggotaan – Bab III" – Chapter III explains membership requirements. - "Berakhir Keanggotaan – Pasal 7" – Verse 7 explains membership termination. - "Hak dan Kewajiban Anggota – Bab V" – Chapter V explains rights and obligations of member. - "Rapat Anggota – Bab VI" – Chapter VI explains the highest decision-making authority is with member meeting, minimum once per annum. The members' annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 20% of all members shall attend. - "Pengurus – Bab VII" – Chapter VII explains the structure of cooperative's committee, the roles and responsibilities. - "Pengawas – Bab VIII" – Chapter VIII explains the supervisory body of Cooperative, the roles and responsibilities. <p>Fair and transparent decision-making process through Annual Member Meeting "Rapat Anggota Tahunan". The latest Annual Member Meeting was held on 7 February 2023, for financial year 2022.</p> <p>The meeting report available in "Laporan Pertanggungjawaban Pengurus Koperasi Beringin Jaya Rapat Anggota Tahun Buku 2022" dated 7 February 2023.</p> <p>The minutes of meeting for Annual Member Meeting "Berita Acara No.100/RA.2022/KBJ/II/2022 Keputusan Rapat Anggota Koperasi Beringin Jaya" dated 7 February 2023 resulted in:</p> <ul style="list-style-type: none"> - The meeting attended by 164 smallholder members (out of 209 smallholder members) – meet quorum. 	
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		<ul style="list-style-type: none"> - The meeting participants accept the report from Cooperative Committee for year 2022. - Cooperative member accepts the financial report year 2022. - Cooperative member accepts the plan for improvement in administrative system, improvement infrastructure to increase production, improvement of production roads, provision of fertilizer supply by cooperative committee. <p>The attendance list of Annual Member Meeting "Daftar Hadir Rapat Anggota Tahunan" dated 7 February 2023 available; 164 smallholder members signed.</p> <p><i>Cooperative's ICS plan:</i> <i>"Rencana Program Kerja Koperasi Beringin Jaya Tahun 2023", 7 February 2023:</i></p> <ul style="list-style-type: none"> - <i>Running USP program.</i> - <i>Improve cooperative committee structure.</i> - <i>Improve administrative system for transparent, accurate and accountable.</i> - <i>Prioritize discussion for decision making process.</i> - <i>Improve infrastructure to increase production.</i> - <i>Cooperative will control the fertilizer provision for its member.</i> - <i>Improve production road condition.</i> - <i>Additional office utensils.</i> <p>Sampled smallholder signed smallholder declaration "Surat Pernyataan Pekebun – Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO" together with the fellow smallholder member in the "Kelompok Tani". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suyoto (II) 1 April 2022. 	
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		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Mustakim (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Nasrun (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Iskandar (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Romin Rafika Saputri (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Supanto (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suwardi Idris (IV), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Amirudin (V) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Edy Sofyan (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sahari (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sulkimin (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sawalmi (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sayusnan (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sudarmanto S (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. 	
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		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sujirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. 	
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.	<p>Operational Manager (Group Manager) Koperasi Beringin Jaya has prepared the documented procedure and human resources to regulate the organization structure. Koperasi Beringin Jaya has appointed Mr Mustawi as ICS Operational Manager/Group Manager per Decree "Surat Keputusan No.01/SK-KBJ/X/2018", dated 1 November 2017. Organization Structure and Job Description made available.</p> <p>Koperasi Beringin Jaya structure:</p> <ul style="list-style-type: none"> - Cooperative Chairman: Sawalmi - Secretary: Tamam - Treasury: Supaing <p>ICS Structure</p> <ul style="list-style-type: none"> - Operational Manager (Group Manager): Mustawi - Secretary to ICS: Rudy Mutalib - Treasury to ICS: Muin - Trainer and Pest Management Unit: Suparto, Slamet Irwanto, Raman, Edi Sofian; - Registration Unit: Sunarto, M. Paidin, Nasrun, Baharudin, Supriadi, Sayusnan; - Internal Auditor: Jumadi, Misran, Sumedi, Roma Dani; - HCV Unit: Amril, Sutrisno, Hamzah; - OHS Unit: Badri, Sumadi, Zainudin, Sugito; - Sales and Marketing Unit: M. Yusuf Ritonga, Sudarmanto, Sulikah Wulan Purwanto, Wulan Purnama Sari, Masniar Indah L; 	Complied

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		<ul style="list-style-type: none"> - Fire Fighting Unit: M. Bachtiar, Yogi Yanto, Kadimun, Mustakim, Sucipto; <p>ISH Organization Koperasi Beringin Jaya assisted by extension officer from NGO to provide training for its member. Training on good agriculture practice has been carried out to group members since the preparation of RSPO certification until current. Training comprises traceability of FFB, pesticide handling, hazardous waste, OHS, firefighting and HCV, FFB trading, etc. The training recorded:</p> <ul style="list-style-type: none"> - <i>Pelatihan Kelembagaan dan Sertifikasi Keberlanjutan untuk ICS dan Ketua Kelompok</i> - Training on Sustainability Certification for ICS and Group Manager, dated 16 July 2018. - <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 January 2020. - <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 August 2020. - <i>Teknik Budidaya Tanaman Kelapa Sawit</i> – Training on oil palm cultivation; 25 September 2018. - External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT. Kualitas Sertifikasi Indonesia, attended by Cooperative committee, Group Manager and ICS team. - External Training of RSPO Internal Audit on 15 November 2021 by PT TUV Rheinland Indonesia, attended by Cooperative Officials, Group Manager and ICS team. - Internal training of good agricultural practices conducted regularly for smallholder in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 5 October 2021, Jaya Bersama Sub-Group conducted on 4 November 2021. - External Training of Effective Manuring on 6 January 2022 by PPKS 	
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		<p>(<i>Indonesian Oil Palm Research institute</i>), attended by Cooperative Officials, Group Manager and ICS team.</p> <ul style="list-style-type: none"> - Training Internal Auditor by Mutu Institute dated 15-17 February 2022 for Amril (ICS). 	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>The Financial report has been compiled for the financial year 2022, indicating: cash status, account receivable, fixed assets, short term liability, main account, mandatory account, capital, benefit; income from business activity; operational cost, etc. The financial report indicates the organization business operation can raise profit.</p> <p>Fair and transparent decision-making process through Annual Member Meeting "Rapat Anggota Tahunan". The latest Annual Member Meeting was held on 7 February 2023, for the financial year 2022.</p> <p>The meeting report available in "Laporan Pertanggungjawaban Pengurus Koperasi Beringin Jaya Rapat Anggota Tahun Buku 2022" dated 7 February 2023.</p> <p>The minutes of meeting for Annual Member Meeting "Berita Acara No.100/RA.2022/KBj/II/2022 Keputusan Rapat Anggota Koperasi Beringin Jaya" dated 7 February 2023 resulted in:</p> <ul style="list-style-type: none"> - The meeting attended by 164 smallholder members (out of 209 smallholder members) – meet quorum. - The meeting participants accept the report from the Cooperative Committee for year 2022. - Cooperative member accepts the financial report year 2022. - Cooperative member accepts the plan for improvement in administrative system, improvement infrastructure to increase production, improvement of production roads, provision of fertilizer supply by cooperative committee. <p>The attendance list of Annual Member Meeting "Daftar Hadir Rapat Anggota Tahunan" dated 7 February 2023 available; 164 smallholder members signed</p>	<p>Complied</p>

Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	N/A	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>ISH Organization Koperasi Beringin Jaya assisted by extension officer from NGO to provide training for its members. Training on good agriculture practice has been carried out to group members since the preparation of RSPO certification until current. Training comprises traceability of FFB, pesticide handling, hazardous waste, OHS, firefighting and HCV, FFB trading, etc. The training recorded:</p> <ul style="list-style-type: none"> - <i>Pelatihan Kelembagaan dan Sertifikasi Keberlanjutan untuk ICS dan Ketua Kelompok</i> - Training on Sustainability Certification for ICS and Group Manager, dated 16 July 2018. - <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 January 2020. - <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 August 2020. - <i>Teknik Budidaya Tanaman Kelapa Sawit</i> – Training on oil palm cultivation; 25 September 2018. - External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT. Kualitas Sertifikasi Indonesia, attended by Cooperative committee, Group Manager and ICS team. - External Training of RSPO Internal Audit on 15 November 2021 by PT. TUV Rheinland Indonesia, attended by ICS Amril. - Internal training in good agricultural practices conducted regularly for smallholders in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 5 October 2021, Jaya Bersama Sub-Group conducted on 4 November 2021. 	Complied

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		<ul style="list-style-type: none"> - External Training of Effective Manuring on 6 January 2022 by PPKS (<i>Indonesian Oil Palm Research institute</i>), attended by Cooperative Officials, Group Manager and ICS team. 																																																																																																												
<p>Milestone B</p>	<p>Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale</p>	<p>In general, smallholder members implement best management practices for the oil palm plantation, since its located on peat soil:</p> <ul style="list-style-type: none"> - Water management and the related infrastructure is monitored and reported. - Encouraging manual slashing for weed control to minimize erosion, maintain soil humidity and ground cover for peat soil. - Fertilizer application to improve soil condition. <p>Production data for FFB production and FFB sales for period March 2022 – March 2023 is available.</p> <table border="1" data-bbox="1032 847 1951 1394"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="8">Smallholder group production (in kg)</th> </tr> <tr> <th>Nyiur Jaya</th> <th>Jaya Bersama</th> <th>Tandan Bertuah</th> <th>Tani Makmur</th> <th>Tani Sawit Jaya</th> <th>Sawit Jaya</th> <th>Maju Bersama</th> <th>Per month</th> </tr> </thead> <tbody> <tr> <td>Mar-22</td> <td>66.803</td> <td>76.712</td> <td>80.157</td> <td>142.235</td> <td>59.720</td> <td>57.205</td> <td>64.840</td> <td>547.672</td> </tr> <tr> <td>Apr-22</td> <td>65.690</td> <td>75.390</td> <td>77.710</td> <td>86.680</td> <td>56.328</td> <td>62.460</td> <td>65.182</td> <td>489.440</td> </tr> <tr> <td>May-22</td> <td>79.615</td> <td>103.787</td> <td>106.208</td> <td>135.460</td> <td>72.340</td> <td>75.500</td> <td>74.448</td> <td>647.358</td> </tr> <tr> <td>Jun-22</td> <td>81.077</td> <td>101.396</td> <td>104.831</td> <td>118.120</td> <td>69.781</td> <td>81.110</td> <td>69.204</td> <td>625.519</td> </tr> <tr> <td>Jul-22</td> <td>80.990</td> <td>136.178</td> <td>110.324</td> <td>121.755</td> <td>71.183</td> <td>120.489</td> <td>63.836</td> <td>704.755</td> </tr> <tr> <td>Aug-22</td> <td>78.827</td> <td>103.045</td> <td>101.870</td> <td>106.394</td> <td>105.647</td> <td>74.050</td> <td>96.086</td> <td>665.919</td> </tr> <tr> <td>Sep-22</td> <td>125.814</td> <td>106.455</td> <td>114.194</td> <td>120.645</td> <td>75.094</td> <td>79.513</td> <td>73.404</td> <td>695.119</td> </tr> <tr> <td>Oct-22</td> <td>86.365</td> <td>173.005</td> <td>112.890</td> <td>116.660</td> <td>78.533</td> <td>77.387</td> <td>73.055</td> <td>717.895</td> </tr> <tr> <td>Nov-22</td> <td>67.125</td> <td>97.801</td> <td>147.258</td> <td>104.335</td> <td>62.201</td> <td>67.903</td> <td>63.130</td> <td>609.753</td> </tr> <tr> <td>Dec-22</td> <td>59.756</td> <td>78.572</td> <td>81.287</td> <td>138.260</td> <td>54.126</td> <td>96.735</td> <td>64.539</td> <td>573.275</td> </tr> </tbody> </table>	Month	Smallholder group production (in kg)								Nyiur Jaya	Jaya Bersama	Tandan Bertuah	Tani Makmur	Tani Sawit Jaya	Sawit Jaya	Maju Bersama	Per month	Mar-22	66.803	76.712	80.157	142.235	59.720	57.205	64.840	547.672	Apr-22	65.690	75.390	77.710	86.680	56.328	62.460	65.182	489.440	May-22	79.615	103.787	106.208	135.460	72.340	75.500	74.448	647.358	Jun-22	81.077	101.396	104.831	118.120	69.781	81.110	69.204	625.519	Jul-22	80.990	136.178	110.324	121.755	71.183	120.489	63.836	704.755	Aug-22	78.827	103.045	101.870	106.394	105.647	74.050	96.086	665.919	Sep-22	125.814	106.455	114.194	120.645	75.094	79.513	73.404	695.119	Oct-22	86.365	173.005	112.890	116.660	78.533	77.387	73.055	717.895	Nov-22	67.125	97.801	147.258	104.335	62.201	67.903	63.130	609.753	Dec-22	59.756	78.572	81.287	138.260	54.126	96.735	64.539	573.275	<p>Complied</p>
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<p>Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.</p>																																							
<p>Eligibility</p>	<p>Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).</p>	<p>Smallholders have committed to implementing good agriculture practices. This commitment has been written, declared and signed by all farmer members of the Koperasi Beringin Jaya recorded in the "<i>Surat Pernyataan Pekebun</i>" which was signed on April 1, 2022.</p> <p>This smallholder's commitment declaration document is provided per farmer group and is still being maintained until the surveillance audit is carried out. Verification was carried out in the current surveillance audit of the farmer's commitment statement document, including:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 	<p>Complied</p>																																				

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		<p>4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022.</p> <p>5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022.</p> <p>6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022.</p> <p>7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022.</p> <p>This commitment has been consistently implemented by smallholders based on field observations in the 2nd surveillance audit on plots/persils owned by Suparto (ID: 604025, land ID: 6040251), Suwardi Idris (ID: 604027, land ID: 6040271) , Sujadi (ID: 603013, land ID: 6030131), Suyoto (ID: 602030, land ID: 6020301), Sawalmi (ID: 606017, land ID: 6060171) and Edi Sofyan (ID: 605005, land ID: 6050051).</p>	
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	<p>Smallholders have received training related to Good Agricultural Practices (GAP) on 19-20 March 2023 with the agenda: Application of Best Farming and Regenerative Farming Practices, this training was attended by 119 smallholders.</p> <p>This training was organized by the ICS Team of the Koperasi Beringin Jaya (Health and Safety Unit, Penyuluh & IPM Unit and Internal Supervision). The materials on the agenda were: good harvesting practices, harvest rotation, Traceability and harvest recording and management of plant pests and diseases.</p> <p>During this surveillance audit, interview were conducted with several smallholders, i.e. Suparto (ID: 604025, land ID: 6040251), Suwardi Idris (ID: 604027, land ID: 6040271) , Sujadi (ID: 603013, land ID: 6030131), Suyoto (ID: 602030, land ID: 6020301), Sawalmi (ID: 606017, land ID: 6060171) and Edi Sofyan (ID: 605005, land ID: 6050051), that generally the farmers who are</p>	Complied

		members of the Koperasi Beringin Jaya has understood plantation management based on the GAP.	
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>Based on field observations of sample plots of farmers Supanto (ID: 604025, land ID: 6040251), Suwardi Idris (ID: 604027, land ID: 6040271) , Sujadi (ID: 603013, land ID: 6030131), Suyoto (ID: 602030, land ID: 6020301), Sawalmi (ID: 606017, land ID: 6060171) and Edi Sofyan (ID: 605005, land ID: 6050051) and interviews with them, it shown that farmers have implemented good agricultural practices in their blocks. FFB production and sales, fertilizer inputs, weeding rotations are recorded and traceable and control of pests and plant diseases as well.</p> <p>The recording flow diagram starts from the farmer's personal records (harvest, fertilization, etc.), then will be recapitulated by the Head of the Farmer Group. After that, the Farmer Group data will be recapitulated by the cooperative. The sample data of smallholder farmers, sub-groups and at the cooperative level have been reviewed. Data at the Sub-Group level includes details of each member, code number, year planted, hectare area, and production.</p> <p>For example:</p> <p>Production data for April 2022 to March 2023 for each farmer group, as follows:</p> <ol style="list-style-type: none"> 1. Production on Nyiur Jaya Farmer Group (51.5 Ha) was as 929,056 kg or 18.04 ton per Ha per year. 2. Production on Jaya Bersama Farmer Group (61.3 Ha) was as 1,205,924 kg or 19.67 ton per Ha per year. 3. Production on Tandan Bertuah Farmer Group (56.2 Ha) was as 1,186,196 kg or 21.11 ton per Ha per year. 4. Production on Tani Makmur Farmer Group (58.2 Ha) was as 1,318,219 kg or 22.65 ton per Ha per year. 5. Production on Sawit Jaya Farmer Group (54.3 Ha) was as 824,684 kg or 15.19 ton per Ha per year. 	Complied

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6. Production on Sawit Makmur Farmer Group (47.3 Ha) was as 920,817 kg or 19.47 ton per Ha per year.

7. Production on Maju Bersama Farmer Group (43.9 Ha) was as 862,150 kg or 19.64 ton per Ha per year.

Koperasi Beringin Jaya also keeps a record of every sale of FFB supplied by farmers to PT Budi Tani Kembang Jaya (PT BTKJ). Verify the record of selling FFB to PT BTKJ, as follows:

No.	Harvesting Date	Farmer Group	Vehicle No.	BRUTO	TARRA	NETTO	POT	NETTO of FFB (Kg)	FFB Prices (IDR)	FFB Sales (IDR)
1	02/01/2023	7	BM 8775 SU	10.890	3.770	7.120	320	6.800	2.320	15.776.000
2		7	BM 8775 SU	12.800	3.780	9.020	410	8.610	2.320	19.975.200
3	03/01/2023	7	BM 9953 SU	13.270	4.490	8.780	400	8.380	2.320	19.441.600
4		7	BM 8147 SE	13.220	4.160	9.060	410	8.650	2.320	20.068.000
5	04/01/2023	5	BM 9953 SU	10.940	4.610	6.330	390	5.940	2.320	13.780.800
6		5	BM 8147 SE	11.070	4.030	7.040	300	6.740	2.320	15.636.800
7	05/01/2023	5	BM 9953 SU	13.030	4.350	8.680	370	8.310	2.320	19.279.200
8		5	BM 8775 SU	11.780	3.780	8.000	340	7.660	2.320	17.771.200
9		1	BM 8147 SE	11.730	3.920	7.810	330	7.480	2.320	17.353.600
10	06/01/2023	1	BM 8775 SU	9.200	3.770	5.430	230	5.200	2.320	12.064.000
11		1	BM 9953 SU	11.760	4.370	7.390	310	7.080	2.320	16.425.600
12	07/01/2023	1	BM 9953 SU	12.670	4.340	8.330	350	7.980	2.320	18.513.600
13		2	BM 8147 SE	12.220	4.060	8.160	340	7.820	2.320	18.142.400
14	08/01/2023	2	BM 8775 SU	11.270	3.790	7.480	320	7.160	2.320	16.611.200
15		2	BM 9953 SU	11.540	4.320	7.220	300	6.920	2.320	16.054.400
16	09/01/2023	2	BM 8147 SE	12.030	3.970	8.060	340	7.720	2.320	17.910.400
17		2	BM 8775 SU	12.640	3.840	8.800	370	8.430	2.320	19.557.600
18	10/01/2023	3	BM 8147 SE	12.790	4.040	8.750	370	8.380	2.350	19.693.000
19		3	BM 9953 SU	14.280	4.280	10.000	420	9.580	2.350	22.513.000
20		3	BM 8775 SU	12.810	3.790	9.020	380	8.640	2.350	20.304.000
21	11/01/2023	3	BM 8147 SE	10.010	3.970	6.040	310	5.730	2.350	13.465.500
22		3	BM 9953 SU	11.530	4.220	7.310	420	6.890	2.350	16.191.500

Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing

Comply with the law and respect communities' rights

Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices

Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	The Operational Manager, together with WRI (World Resources Institute) have mapped all smallholders' plots and taken their coordinate. Therefore, available global map of all smallholders, and maps of every sub-group. All of smallholders have land title in the form of:	Complied
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		<ul style="list-style-type: none"> - Land Certificate (SHM – <i>Sertifikat Hak Milik</i>) which is issued by Agrarian Agency. SHM is a highest individual land title in Indonesia, signed by Agrarian Agency in Regency level. - Decree of Land Ownership History (SKT – <i>Surat Keterangan Tanah</i>) which is issued by Village Head. - Land Acquisition Letter (SKGR – <i>Surat Keterangan Ganti Rugi</i>) which is issued by Village Head. - Land history statement “Surat Pernyataan Riwayat Tanah” 	
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>The sample of smallholder member demonstrated legal ownership or native and/or customary rights to use the land. Sampled smallholder member and its legal ownership of the land:</p> <ul style="list-style-type: none"> - Suyoto (II) demonstrated land certificate “Sertipikat Hak Milik No.05.11.12.01.1.01749; Suyoto; 18,930 m²; Koto Ringin; Mempura” – dated 23 December 2019. Completed with land certificate map No.01633/2019 scale 1:2,500. - Mustakim (III) demonstrated land certificate “Sertipikat Hak Milik No.05.11.12.01.1.01869; Mustakim; 18,210 m²; Koto Ringin; Mempura” – dated 23 December 2019. Completed with land certificate map No.01753/2019 scale 1:2,500. - Nasrun (III) demonstrated land certificate “Sertipikat Hak Milik No.05.11.12.01.1.01863; Nasrun; 18,090 m²; Koto Ringin; Mempura” – dated 23 December 2019. Completed with land certificate map No.01747/2019 scale 1:2,500. - Romin Rafika Saputri (IV) demonstrated land historical statement “Surat Keterangan Riwayat Pemilikan Penguasaan Tanah No.69/SKRPT/2019” indicating the land owned by Romin Rafika Saputri; 18.850 m²; located in Koto Ringin Village, Mempura District; signed by village head. In addition, cooperative demonstrate letter from village stating the land certificate for sampled smallholder is under process in Lands Office “Surat Keterangan 	Complied

		<p>Penghulu Koto Ringin No.140/KKR-JT.1/2023/072" dated 6 April 2023 – stating 68 smallholder member land certificate is still in certifying process (including Romin Rafika Putri).</p> <ul style="list-style-type: none"> - Suwardi Idris (IV) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01906; Suwardi Idris; 19,430 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01790/2019 scale 1:2,500. - Iskandar (IV) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01909; Iskandar; 20,390 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01793/2019 scale 1:2,500. - Supanto (IV) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01899; Supanto; 21,450 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01783/2019 scale 1:2,500. - Amirudin (V) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01928; Amirudin; 17,110 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01812/2019 scale 1:2,500. - Edi Sofyan (V) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01776; Edi Sofyan; 18,520 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.1660/2019 scale 1:2,500. - Sulkimin (V) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01931; Sulkimin; 18,940 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01815/2019 scale 1:2,500. - Sahari (V) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01914; Sahari; 16,850 m²; Koto Ringin; Mempura" – 	
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		<p>dated 23 December 2019. Completed with land certificate map No.01798/2019 scale 1:2,500.</p> <ul style="list-style-type: none"> - Sayusnan (VI) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01786; Sayusnan; 20,510 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01670/2019 scale 1:2,500. - Sawalmi (VI) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01780; Sawalmi; 18,670 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01664/2019 scale 1:2,500. - Sudarmanto S (VII) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01940; Sudarmanto S; 24,560 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01824/2019 scale 1:2,500. - Sujirah (VII) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01805; Sujirah; 8,922 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01689/2019 scale 1:2,500. - Pujiati (VII) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01807; Pujiati; 19,170 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01691/2019 scale 1:2,500. - Sogirah (VII) demonstrated land certificate "Sertipikat Hak Milik No.05.11.12.01.1.01792; Sogirah; 19,470 m²; Koto Ringin; Mempura" – dated 23 December 2019. Completed with land certificate map No.01676/2019 scale 1:2,500. 	
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<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Based on field observation on 17 samples of smallholder’s plot, the smallholders can demonstrate that their plots are clearly and visibly demarcated and maintained.</p> <p>The results of field observations on the oil palm blocks coordinates for smallholder block’s boundary poles (sampled):</p> <ul style="list-style-type: none"> - Suyoto (II): 0° 51’ 11.31” N & 102° 4’ 10.17” E - Mustakim (III): 0° 51’ 11.17” N & 102° 4’ 10.11” E - Nasrun (III): 0° 51’ 11.37” N & 102° 3’ 55.63” E - Iskandar (IV): 0° 50’ 52.13” N & 102° 4’ 12.58” E - Romin Saputri (IV): 0° 50’ 52.14” N & 102° 4’ 37.26” E - Suwardi Idris (IV): 0° 50’ 51.65” N & 102° 4’ 1.61” E - Supanto (IV): 0° 50’ 57.79” N & 102° 3’ 37.13” E - Sulkimin (V): 0° 50’ 30.72” N & 102° 4’ 30.35” E - Amirudin (V): 0° 50’ 48.37” N & 102° 3’ 58.83” E - Edi Sofyan (V): 0° 50’ 50.21” N & 102° 4’ 30.12” E - Sayusnan (VI): 0° 50’ 20.28” N & 102° 4’ 53.15” E - Sawalmi (VI): 0° 50’ 39.80” N & 102° 4’ 40.01” E - Pujiati (VII): 0° 50’ 10.11” N & 102° 4’ 33.28” E - Sujirah (VII): 0° 50’ 0.74” N & 102° 4’ 32.58” E - Sogirah (VII): 0° 50’ 20.28” N & 102° 4’ 39.26” E - Sudarmanto S (VII): 0° 50’ 9.69” N & 102° 4’ 32.45” E <p>NC Critical: Based on field visit the boundary marker for smallholder block Sujirah No.607018 cannot be found.</p>	<p>Non-compliance</p>
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		Field visit to smallholder block Sujirah No.607018 (0.8 Ha) bordering with non-certified land to the south – whereby the boundary poles cannot be found.	
Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.			
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Based on document review, interview with Cooperative Officials and members, as well as based on public consultation, it has known that the farm of Koperasi Beringin Jaya has been established since 2005. The oil palm plantation in the cooperative was developed by the government programme (the lands are appointed by government) through the Siak I project, which is a collaboration between the Siak Regency Government and PT. Permodalan Siak (Siak owned enterprises/BUMD Siak) and PT. Perkebunan Nusantara (PTPN V) Riau. The smallholders' land/blocks/plots are state ownership and due to Siak Regency programme, the process of land use rights ownership also facilitated by the government. Based on public consultation with Village Officials and Government Agencies, it has been verified that the smallholder's plots were officially appointed by government, and there was no indigenous people or local communities at that moment. Commitment to not acquiring land without FPIC of indigenous people, local communities or other user stipulated under the Smallholder Declaration "Surat Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Point D.9 stipulated "Tidak membuka lahan atau mendapatkan lahan dari masyarakat adat, masyarakat setempat, atau pengguna lain tanpa FPIC dari mereka berdasarkan pendekatan FPIC yang disederhanakan" - Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach. Sampled smallholders signed smallholder's declaration "Surat Pernyataan Pekebun – Kesiapan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi	Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied

		<p>Prinsip, Persyaratan dan Indikator RSPO” together with the fellow smallholder member in the “Kelompok Tani”. Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration “Surat Pernyataan Pekebun” signed by Suyoto (II) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Mustakim (III) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Nasrun (III) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Iskandar (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Romin Rafika Saputri (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Supanto (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Suwardi Idris (IV), 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Amirudin (V) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Edy Sofyan (V), 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Sahari (V), 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Sulkimin (V), 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Sawalmi (VI), 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Sayusnan (VI), 1 April 2022. 	
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		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sudarmanto S (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sujirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022 <p>Sampled smallholder signed "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" from the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022;</p> <ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 1.8 Ha signed by Suyoto (II) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,930 m² signed by Mustakim (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,256 m² signed by Nasrun (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,575 m² signed by Supanto (IV) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,850 m² signed by Romin Rafika Saputri (IV) 8 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,980 m² signed by Iskandar (IV) 3 January 2023. 	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,729 m² signed by Suwardi Idris (IV), 12 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,474 m² signed by Amirudin (V) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,356 m² signed by Edi Sofyan (V), 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,731 m² signed by Sahari (V), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,060 m² signed by Sulkimin (V), 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,350 m² signed by Sawalmi (VI), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 20,825 m² signed by Sayusnan (VI), 5 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,324 m² signed by Sudarmanto S (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,019 m² signed by Pujiati (VII) 2 January 2023. 	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 8,184 m² signed by Sujirah (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 16,415 m² signed by Sogirah (VII) 3 February 2023. 	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	<p>Based on interview with sampled smallholder members, they confirmed signing the member declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Section C.7 stated "menginformasikan segala sengketa atas lahan yang masih ada saat ini" – informing any existing land dispute; Section D.10 stating "Menyelesaikan segala sengketa yang masih ada saat ini" – resolving any existing dispute.</p> <p>Sampled smallholder signed "Surat Pernyataan Pekebun". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suyoto (II) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Mustakim (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Nasrun (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Iskandar (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Romin Rafika Saputri (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Supanto (IV) 1 April 2022. 	Complied

		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suwardi Idris (IV), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Amirudin (V) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Edy Sofyan (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sahari (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sulkimin (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sawalmi (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sayusnan (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sudarmanto S (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sujirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022 <p>Sampled smallholder signed "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" from the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022. Verified form indicating no conflict in sampled smallholder's land:</p>	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 1.8 Ha signed by Suyoto (II) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,930 m² signed by Mustakim (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,256 m² signed by Nasrun (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,575 m² signed by Supanto (IV) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,850 m² signed by Romin Rafika Saputri (IV) 8 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,980 m² signed by Iskandar (IV) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,729 m² signed by Suwardi Idris (IV), 12 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,474 m² signed by Amirudin (V) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,356 m² signed by Edi Sofyan (V), 6 January 2023. 	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,731 m² signed by Sahari (V), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,060 m² signed by Sulkimin (V), 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,350 m² signed by Sawalmi (VI), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 20,825 m² signed by Sayusnan (VI), 5 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,324 m² signed by Sudarmanto S (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,019 m² signed by Pujiati (VII) 2 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 8,184 m² signed by Sujirah (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 16,415 m² signed by Sogirah (VII) 3 February 2023. 	
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	Based on information gathered during interview with sample of Koperasi Beringin Jaya members, there was no disputes between smallholder members with other landowner regarding land hectarage, borders, border poles, cattle, crops, access rights or other things.	Complied

<p>Milestone B</p>	<p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve</p>	<p>This statement was gathered through village heads during stakeholder consultation.</p> <p>Sampled smallholder signed "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" from the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022. Verified form indicating no conflict in sampled smallholder's land:</p> <ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 1.8 Ha signed by Suyoto (II) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,930 m² signed by Mustakim (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,256 m² signed by Nasrun (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,575 m² signed by Supanto (IV) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,850 m² signed by Romin Rafika Saputri (IV) 8 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,980 m² signed by Iskandar (IV) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,729 m² signed by Suwardi Idris (IV), 12 January 2023. 	<p>Complied</p>
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,474 m² signed by Amirudin (V) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,356 m² signed by Edi Sofyan (V), 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,731 m² signed by Sahari (V), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,060 m² signed by Sulkimin (V), 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,350 m² signed by Sawalmi (VI), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 20,825 m² signed by Sayusnan (VI), 5 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,324 m² signed by Sudarmanto S (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,019 m² signed by Pujiati (VII) 2 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 8,184 m² signed by Sujirah (VII) 3 February 2023. <p>Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 16,415 m² signed by Sogirah (VII) 3 February 2023.</p>	
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Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Smallholder plots of Koperasi Beringin Jaya developed through partnership programme between PT Permodalan Siak (PERSI as regency owned enterprises) and PT Perkebunan Nusantara V as state owned enterprise, in 2005. The development of smallholder's program is fully funded by government, including land preparation, land measurement and determining potential smallholder and land register (Calon Petani dan Calon Lahan/CPCL). Prior determine the smallholder area, spatial mapping verification was made by the government refer to applicable regulation, as below: a. Minister Decree of Environment and Forestry No. 130 / MENLHK / SETJEN / PKL.0 / 2/2017 concerning the Establishment of the National Peat Ecosystem Function Map. The Koperasi Beringin Jaya area is located in the Peat Hydrological Unit with protection functions covering an area of ±8.29 Ha. This regulation using map with scale 1:250,000. b. Considering Minister of Environment and Forestry Decision Letter No. SK7099 / MENLHK-PKTL / IPSDH / PLA.1 / 2019 related PIPPIB, this location is located in the Peat Hydrological Unit covering an area of ±147.32 Ha. c. Spatial Planning (RTRW) of Riau Province 2018 - 2038, the location of Koperasi Beringin Jaya is categorized as Agriculture land with an area of ±189.4 Ha and Large Plantation for an area ±198.6 Ha. While, if referred to Regulation of Environmental and Forestry Minister Decree No: P.10/MENLHK/SETJEN/KUM.1/3/2019 related Identification, Determination and Management of Peat Dome with Peat Hydrological Unit, on Article 8 Section 6.b it was stated that "For the protection function of Peat Ecosystem and cultivation function of Peat Ecosystem which has been utilized, it can still be continued while maintaining its hydrological function."	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied

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		<p>According to overlaying the map of Peat Hydrological Unit Region Sumatera Scale 1:1,000,000 (1st edition 2015), it is pointed that Koperasi Beringin Jaya was not located in Peat Dome which categorized as protection function.</p> <p>Therefore, all the smallholder plots of Koperasi Beringin Jaya located outside of areas classified as national parks or protected areas as defined by national, regional or local law</p>	
<p>Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p>			
Eligibility	<p>For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).</p>	<p>Based on interview with sampled smallholder member, they confirmed signing the member declaration. Sampled smallholder signed the Smallholder Declaration "Pernyataan Pekebun" in RSPO ISH 2019 – INA NI, endorsed 14 February 2022 – Annex 2. Section C.7 stated "menginformasikan segala sengketa atas lahan yang masih ada saat ini" – informing any existing land dispute; Section D.10 stating "Menyelesaikan segala sengketa yang masih ada saat ini" – resolving any existing dispute.</p> <p>Sampled smallholder signed "Surat Pernyataan Pekebun". Verified signed smallholder declarations:</p> <ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suyoto (II) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Mustakim (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Nasrun (III) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Iskandar (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Romin Rafika Saputri (IV) 1 April 2022. 	Complied

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		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Supanto (IV) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Suwardi Idris (IV), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Amirudin (V) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Edy Sofyan (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sahari (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sulkimin (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sawalmi (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sayusnan (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sudarmanto S (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sujirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022 <p>Sampled smallholder signed "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" from the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022. Verified form indicating no conflict in sampled smallholder's land:</p>	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 1.8 Ha signed by Suyoto (II) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,930 m² signed by Mustakim (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,256 m² signed by Nasrun (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,575 m² signed by Supanto (IV) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,850 m² signed by Romin Rafika Saputri (IV) 8 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,980 m² signed by Iskandar (IV) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,729 m² signed by Suwardi Idris (IV), 12 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,474 m² signed by Amirudin (V) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,356 m² signed by Edi Sofyan (V), 6 January 2023. 	
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,731 m² signed by Sahari (V), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,060 m² signed by Sulkimin (V), 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,350 m² signed by Sawalmi (VI), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 20,825 m² signed by Sayusnan (VI), 5 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,324 m² signed by Sudarmanto S (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,019 m² signed by Pujiati (VII) 2 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 8,184 m² signed by Sujirah (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 16,415 m² signed by Sogirah (VII) 3 February 2023. 	
<p>Milestone A</p>	<p>A Smallholders complete training on how to conduct a simplified FPIC approach. Note: Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.</p>	<p>Based on interview with group manager, ICS; based on review of ISH organization working plan – there is no plan for new planting in Koperasi Beringin Jaya.</p>	<p>Complied</p>

<p>Milestone B</p>	<p>Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.</p> <p>Note: Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.</p>	<p>Smallholder members has filled the form intended as simplified FPIC approach "Formulir Pengungkapan Sejarah Penguasaan dan Pemanfaatan Lahan Serta Keberadaan Konflik Lahan" from the Annex 4 of the RSPO ISH Standard Indonesia National Interpretation 2022. Verified form indicating no conflict in sampled smallholder's land:</p> <ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 1.8 Ha signed by Suyoto (II) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,930 m² signed by Mustakim (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,256 m² signed by Nasrun (III) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,575 m² signed by Supanto (IV) 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,850 m² signed by Romi Rafika Saputri (IV) 8 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,980 m² signed by Iskandar (IV) 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,729 m² signed by Suwardi Idris (IV), 12 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,474 m² signed by Amirudin (V) 3 January 2023. 	<p>Complied</p>
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		<ul style="list-style-type: none"> - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,356 m² signed by Edi Sofyan (V), 6 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 17,731 m² signed by Sahari (V), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 18,060 m² signed by Sulkimin (V), 3 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,350 m² signed by Sawalmi (VI), 4 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 20,825 m² signed by Sayusnan (VI), 5 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,324 m² signed by Sudarmanto S (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 19,019 m² signed by Pujiati (VII) 2 January 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 8,184 m² signed by Sujirah (VII) 3 February 2023. - Smallholder simplified FPIC form "Formulir Pengungkapan Sejarah Penguasaan dan Konflik Lahan" 16,415 m² signed by Sogirah (VII) 3 February 2023. 	
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Principle 3: Respect human rights, including workers' rights and conditions.
 Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.

Criteria 3.1: There is no use of forced labour.			
Eligibility	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).</p>	<p>Koperasi Beringin Jaya farmers have consistently committed to prohibiting force labor and ensuring that every operation in the field is free from forced labor practices. All farmers in the Koperasi Beringin Jaya have committed by signing a commitment declaration document.</p> <p>Recruitment of workers is carried out directly by farmers or heads of farmer groups with formal concessions. Workers are from the same village where farmers live, enabling workers to be their own family. However, the Koperasi Beringin Jaya and its members are very committed to the policies and commitments of the farmers that have been signed.</p> <p>Smallholders have stated their commitment related to the prohibited to the force labor in the document "<i>Surat Pernyataan Pekebun: Kesediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>" which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [3] "Farmers are committed to ensuring there are no forced labor practices in plantation operations and stopping the remaining practice of forced labor".</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 	Complied

		<p>6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022.</p> <p>7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022.</p> <p>Based on interviews with 3 sample farmers in the field of Supanto (ID: 604025), Suwardi Idris (ID: 604027), Sujadi (ID: 603013), Suyoto (ID: 602030), Sawalmi (ID: 606017) and Edi Sofyan (ID: 605005) as well as interviews with the village of Koto Ringin Bpk. Harun Z., that until now no forced labor practices have been identified.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>All members of Koperasi Beringin Jaya have received training related to employment (free and fair labor and to ensure all work is voluntary) provided by internal or ICS Manager (Mr. Sawalmi) which is a refresher training on 19-20 March 2023 which was attended by 119 farmers. Employment-related training focuses on the following agenda:</p> <ul style="list-style-type: none"> - Considering being responsible for workers and respecting workers' rights. - Prohibited of Retention of identity documents including but not limited to passports, Payment of recruitment fees by workers, Contract substitution, Involuntary overtime, Lack of freedom of workers to resign, Penalty for termination of employment, Debt bondage, Withholding of wages. - Manpower socialization, including workers' rights, work contracts, standardization of wages, freedom of association, working overtime, termination of employment in accordance with applicable laws and regulations. <p>Based on interviews with 3 sample farmers (Supanto, Suwardi Idris, Sujadi, Suyoto, Sawalmi and Edi Sofyan) during field observations, that farmers guarantee workers' rights voluntarily and there are no practices as follows:</p> <ul style="list-style-type: none"> - Withhold identity documents that are withheld (KTP or Family Card or others). - Provide clear work in accordance with the agreement. 	<p>Complied</p>

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		<ul style="list-style-type: none"> - There is no compulsion to work outside the set working hours. - Forcing workers and not giving them the freedom to resign. - Carry out punishment in the form of deductions from work wages. - Hiring workers with a background of debt. - Give punishment to workers up to resignation. 	
<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>Recruitment of workers is carried out directly by farmers or heads of farmer groups with formal concessions. Workers are from the same village where farmers live, enabling workers to be their own family. However, the Koperasi Beringin Jaya and its members are very committed to the policies and commitments of the farmers that have been signed.</p> <p>Based on interviews with the management of the Koperasi Beringin Jaya (Bpk. Sumadi and Bpk. Misran), smallholders (Supanto, Suwardi Idris, Sujadi, Suyoto, Sawalmi and Edi Sofyan) and the Head of Koto Ringin Village (Bpk. Harun Z.) obtained information that no migrant workers were carried out in their operational activities.</p> <p>The farmers of the Koperasi Beringin Jaya generally work their land by themselves or employ members of their family. Work agreements are usually based on verbal agreements or letters based on kinship.</p> <p>All workers in the plots, including their families, have the right of access to obtain Work Agreement documents. This Agreement is made in 3 (three) copies which can be held by each party, including their family members.</p> <p>Based on interviews with smallholder during field visits on plots of Supanto, Suwardi Idris, Sujadi, Suyoto, Sawalmi and Edi Sofyan, that they are given the freedom to access identity documents and can freely choose the work listed in the Work Agreement. There are no obligations or complaints from workers and until now all workers are freely chosen and given the right to work according to the agreement and can complete themselves voluntarily.</p>	<p>Complied</p>

Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.

<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children’s rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	<p>Koperasi Beringin Jaya farmers have consistently committed to prohibiting child labor and ensuring that every operation in the field is free from child labor practices. All farmers in the Sawit Jaya Cooperative have committed themselves by signing a commitment declaration document.</p> <p>Smallholders have stated their commitment related to the prohibited to the and child labor in the document “<i>Surat Pernyataan Pekebun: Kesiediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>” which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [8] “Farmers are committed to ensure there is no child labor in plantation operations and stop child labor that is still ongoing”.</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022. 7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022. 	<p>Complied</p>
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		Based on interviews with 6 sample farmers in the field (Supanto, Suwardi Idris, Sujadi, Suyoto, Sawalmi and Edi Sofyan) as well as interviews with the Head of Koto Ringin village, Bpk. Harun Z., that until now no child labor practices have been identified.	
Milestone A	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Koperasi Beringin Jaya has workers who carry out operations in the field (harvesting, fertilizing, spraying, pruning etc.). Based on the list of workers up to March 2023, there are 42 harvester, 3 weighers and 4 weed slashing workers.</p> <p>Based on the list of workers, there were no identified child workers, the youngest workers aged 20-33 years, i.e workers name Andre Pangestu, 20 years old, Vandy Fairul, 22 years old, and Herianto, 23 years old.</p> <p>According to interviews with the village of Koto Ringin, Bpk. Harun Z., that until now no child labor practices have been identified.</p>	Complied
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Koperasi Beringin Jaya has workers who carry out operations in the field (harvesting, fertilizing, spraying, pruning etc.). Based on the list of workers up to March 2023, there are 42 harvester, 3 weighers and 4 weed slashing workers.</p> <p>Based on the list of workers, there were no identified child workers, the youngest workers aged 20-33 years, i.e workers name Andre Pangestu, 20 years old, Vandy Fairul, 22 years old, and Herianto, 23 years old.</p> <p>According to interviews with the village of Koto Ringin, Bpk. Harun Z., that until now no child labor practices have been identified.</p>	Complied
<p>Criteria 3.3: Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			

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<p>Eligibility</p>	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Koperasi Beringin Jaya has workers who carry out operations in the field (harvesting, fertilizing, spraying, pruning etc.). Based on the list of workers up to March 2023, there are 42 harvester, 3 weighers and 4 weed slashing workers</p> <p>Smallholders have stated their commitment to paid workers refer to applicable minimum wage in the document "<i>Surat Pernyataan Pekebun: Kesiediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>" which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [4] "Farmers are committed to pay the minimum wage in accordance with applicable regulations".</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022. 7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022. 	<p>Complied</p>
<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate</p>	<p>The Koperasi Beringin Jaya already has Policy No. 02/Manager.XI.2021 concerning Minimum Wage Based on Type of Work, states that wages paid to</p>	<p>Complied</p>

	<p>(excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>workers refer to the Siak Regency Regency Minimum Wage (UMK) provisions every year.</p> <p>Based on the decision of the Governor of Riau No. Kpts.1783/XII/2022 dated 7 December 2022 concerning District/City Minimum Wage in Riau Province for 2023, amounting to IDR 3,361,913.16 per month or IDR 134,476.52.</p> <p>Koperasi Beringin Jaya, through the Policy on Minimum Wage Amounts, has determined the minimum wage for types of work, namely:</p> <ul style="list-style-type: none"> - Harvesting of IDR 200,000 – IDR 300,000 per ton - Pruning of IDR 1.100.000 – IDR 1.200.000 per plot (2 ha) - Manuring / Fertilization of IDR 150.000 – IDR 200.000 per day - Cutting grass using a machine of IDR 1,300,000 – 1,700,000 per plot (2 Ha) - FFB loader of IDR 20,000 per ton - The weight of FFB at TPH is IDR 18,000 – 20,000 per ton. <p>During this surveillance 2nd audit conducted a document (pay slip receipt) verification, based on the verification of harvesters' wages/pay slips for the period of 2023:</p> <ol style="list-style-type: none"> 1) Slip payment of wages for period January 2023: Worker On behalf of: Safii Plot owner/Farmer: Sayusnan (ID 606018) Type of Work: Harvesting Yields on 28 Jan. 2023: 1,185 Kg and date 14 Jan. 2023 as 1,335 kg, totally as 2,520 kg Average working hours: 5 hours Wages received by workers (@IDR 200 per Kg): IDR 504,000 Or per day as much as IDR 252,000 (above the regulation) 2) Wage payment slip on 10 March 2023: 	
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		<p>On behalf of: Iskandar Plot owner/Farmer: Rodiyah (ID 606016) Type of Work: Manuring - Dolomit fertilizer. Total yields: 500 Kg (10 sacks) Working hours: 5 hours Wages received by workers (@IDR 2000.00 per day): IDR 200,000 (above the regulation)</p> <p>3) 14 January 2023 wage payment slip: On behalf of: Ardika Saputra and Herianto Type of Work: FFB Loader and weight Total yields: 58,380 Kg Working day: 2 days Wages received by workers: IDR 1,167,600 Or per day of IDR 291,900</p> <p>The payment of harvest wages is in accordance with the agreement in the harvester's employment contract and also has not been identified as discrimination against workers both men and women. Based on the harvester's wage payment slip above, Koperasi Beringin Jaya provides workers' wages above the UMK Siak Regency in 2023 period.</p> <p>During the field trip, interviews were conducted with several harvesters: Sujadi, that the payment had been made fairly and no discrimination.</p>	
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	The Koperasi Beringin Jaya already has Policy No. 02/Manager.XI.2021 concerning Minimum Wage Based on Type of Work, states that wages paid to workers refer to the Siak Regency Regency Minimum Wage (UMK) provisions every year.	Complied

		<p>Based on the decision of the Governor of Riau No. Kpts.1783/XII/2022 dated 7 December 2022 concerning District/City Minimum Wage in Riau Province for 2023, amounting to IDR 3,361,913.16 per month or IDR 134,476.52.</p> <p>Koperasi Beringin Jaya, melalui Kebijakan tentang Besaran Upah Minimum, telah menetapkan besaran upah minimum untuk jenis pekerja, yaitu: Koperasi Beringin Jaya, through the Policy on Minimum Wage Amounts, has determined the minimum wage for types of work, namely:</p> <ul style="list-style-type: none"> - Harvesting of IDR 200,000 – IDR 300,000 per ton - Pruning of IDR 1.100.000 – IDR 1.200.000 per plot (2 ha) - Manuring / Fertilization of IDR 150.000 – IDR 200.000 per day - Cutting grass using a machine of IDR 1,300,000 – 1,700,000 per plot (2 Ha) - FFB loader of IDR 20,000 per ton - The weight of FFB at TPH is IDR 18,000 – 20,000 per ton. <p>During this surveillance 2nd audit conducted a document (pay slip receipt) verification, based on the verification of harvesters' wages/pay slips for the period of 2023:</p> <p>1) Slip payment of wages for period January 2023: Worker On behalf of: Safii Plot owner/Farmer: Sayusnan (ID 606018) Type of Work: Harvesting Yields on 28 Jan. 2023: 1,185 Kg and date 14 Jan. 2023 as 1,335 kg, totally as 2,520 kg Average working hours: 5 hours Wages received by workers (@IDR 200 per Kg): IDR 504,000 Or per day as much as IDR 252,000 (above the regulation)</p>	
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		<p>2) Wage payment slip on 10 March 2023: On behalf of: Iskandar Plot owner/Farmer: Rodiyah (ID 606016) Type of Work: Manuring - Dolomit fertilizer. Total yields: 500 Kg (10 sacks) Working hours: 5 hours Wages received by workers (@IDR 2000.00 per day): IDR 200,000 (above the regulation)</p> <p>3) 14 January 2023 wage payment slip: On behalf of: Ardika Saputra and Herianto Type of Work: FFB Loader and weight Total yields: 58,380 Kg Working day: 2 days Wages received by workers: IDR 1,167,600 Or per day of IDR 291,900</p> <p>The payment of harvest wages is in accordance with the agreement in the harvester's employment contract and also has not been identified as discrimination against workers both men and women. Based on the harvester's wage payment slip above, Koperasi Beringin Jaya provides workers wages above the UMK Siak Regency in 2023 period.</p> <p>During the field trip, interviews were conducted with several harvesters: Sujadi, that the payment had been made fairly and no discrimination.</p>	
<p>Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
<p>Eligibility</p>	<p>Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).</p>	<p>Smallholders have stated their commitment respect the rights of workers to file a complaint/grievance in the document "<i>Surat Pernyataan Pekebun: Kesiediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan</i></p>	<p>Complied</p>

		<p><i>Indikator RSPO'</i> which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [5] "Farmers are committed to respect the right of workers to submit complaints and grievances".</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022. 7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022. 	
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	<p>The ICS Manager (Bpk. Sawalmi) has provided a refresher on training related to the application of policies and procedures set by the Sawit Jaya Cooperative on 19-20 March 2023 which was attended by 119 farmers. The material provided at the training includes:</p> <ol style="list-style-type: none"> 1) Base management practices palm oil 2) Socialization of PSR (Peremajaan Sawit Rakyat) 3) Prohibition of Discrimination, Forced Labor and Trafficking 4) Prohibition of employing minors and prohibition of Using Child Labor as well. 	Complied

		<p>Based on interviews with sample farmers (Mr. Supanto, Suwardi Idris, Mustakim and Suyoto) during the field visit, it was found that the farmers had understood the rights of workers to express grievances. Farmers said that, if workers have complaints, it is usually conveyed directly to farmers or the head of the farmer group where the worker works, and the farmer or head of the farmer group immediately responds.</p>	
<p>Milestone B</p>	<p>Workers are aware of and have access to an effective means for filing a complaint/grievance.</p>	<p>Based on interviews with sample farmers (Mr. Supanto, Suwardi Idris, Mustakim and Suyoto) during the field visit, it was found that the farmers had understood the rights of workers to express grievances. Farmers said that, if workers have complaints, it is usually conveyed directly to farmers or the head of the farmer group where the worker works, and the farmer or head of the farmer group immediately responds.</p> <p>Koperasi Beringin Jaya Cooperative has a mechanism related to grievance of member recorded on <i>Standar Operasional Prosedur Pengaduan dan Keluhan Anggota</i> dated 24 October 2018. Explaining that related to the process of handling complaints from members, member complaints are submitted and recorded by the Secretary of the Beringin Jaya Cooperative ICS (Mr. Rudi Mutalib). The Koperasi Beringin Jaya has also provided access to submit complaints by providing a Suggestion/complaint Box at the Koperasi Beringin Jaya office.</p> <p>Based on interviews with several workers (harvesters, loaders and weighers), that they have access to submit complaints. Workers' complaints are submitted directly to the landowner or the head of the farmer group where they work and then will be submitted to the ICS Secretary of the Beringin Jaya Cooperative (Bpk. Tamam). Until the first surveillance audit was conducted, there were no recorded complaints from workers.</p> <p>In the 2022-2023 period, there were no complaints or complaints from workers, either submitted directly or through a suggestion/complaint box at the Beringin Jaya Cooperative office.</p>	<p>Complied</p>

Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.

<p>Eligibility</p>	<p>Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).</p>	<p>Smallholders have stated their commitment to providing safe working conditions and facilities in the document "<i>Surat Pernyataan Pekebun: Kesiediaan Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO</i>" which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [6] "Farmers are committed to provide safe working conditions and facilities".</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022. 7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022. 	<p>Complied</p>
<p>Milestone A</p>	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them</p>	<p>The ICS Manager (Bpk. Sawalmi) has provided refresher training related to the application of policies and procedures set by the Koperasi Beringin Jaya on 19-20 March 2023 which was attended by 119 farmers. The agenda of training, such as:</p> <ul style="list-style-type: none"> - Fire prevention and management - Limited use of B3 and K3 pesticides 	<p>Complied</p>

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		<ul style="list-style-type: none"> - Introduction to hazard identification, risk assessment and control Occupational health and safety. - Use of personal protective equipment <p>Based on interviews with 5 sample farmers that in general, farmers have understood related to the risks identified in the activities carried out on the land (harvesting, manuring, clearing weeds etc.)</p>	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>Worker at Koperasi Beringin Jaya are members of the surrounding village, possibly even members of their own families, so housing facilities for workers are not necessary.</p> <p>Koperasi Beringin Jaya has carried out Hazard Identification, Occupational Health and Safety Risk Assessment and Control which has been updated in January 2023. Based on the risk identification, to mitigate the risk, the Cooperative has provided Personal Protective Equipment (PPE).</p> <p>The Beringin Jaya cooperative ICS Manager has provided PPE to workers based on the Minutes of Handover of Personal Protective Equipment (PPE) dated March 6, 2023, consisting of types of PPE: safety rubber boots, helmets and gloves which were handed over to 32 workers.</p> <p>To provide access to occupational safety and health, Manager ICS Beringin Jaya has provided First Aid Kit and distributed them 1 unit First Aid Kit for each 7 Farmer Group based on the <i>Berita Acara Serah Terima</i> on November 17, 2022, and placed 2 units of first aider kits at the TBS polling place (TPH).</p> <p>During working hours, workers are usually given drinking water and food by farmers.</p> <p>Based on interviews with 6 sample farmers during field visits, that until now there has been no work accident.</p>	Complied
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Smallholders have stated their commitment to no discrimination, harassment or abuse on the farm in the document " <i>Surat Pernyataan Pekebun: Kesiediaan</i>	Complied

		<p><i>Mengikuti Sertifikasi RSPO dan Komitmen Mematuhi Prinsip, Persyaratan dan Indikator RSPO'</i> which was declared on 1 April 2022 and all members have signed the declaration. It is stated in the document that: [7] "Farmers are committed to not practice discrimination, harassment or violence in the farm".</p> <p>Example of document verification is taken:</p> <ol style="list-style-type: none"> 1. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Jaya Bersama Farmer Group of 33 Farmers signed on April 1, 2022. 2. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Makmur Farmer Group of 31 Farmers signed on April 1, 2022. 3. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Tani Tandan Bertuah Group of 31 Farmers signed on April 1, 2022. 4. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Jaya Group of 32 Farmers signed on April 1, 2022. 5. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Sawit Makmur Group of 27 Farmers signed on April 1, 2022. 6. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Maju Bersama Group of 26 Farmers signed on April 1, 2022. 7. <i>Surat Pernyataan Pekebun</i> - Statement of Planters who are members of the Nyiur Jaya Group of 29 Farmers signed on April 1, 2022. 	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	<p>The ICS Manager (Bpk. Sawalmi) has provided a refresher on training related to the application of policies and procedures set by the Koperasi Beringin Jaya on 19-20 March 2023 which was attended by 119 farmers. The agenda of training, such as:</p> <ul style="list-style-type: none"> - Do not use child labour - Non discrimination - Prevention of sexual harassment and violence against women and protection of their reproductive rights 	Complied

		<ul style="list-style-type: none"> - No labor from human trafficking or coercion. - Respect Human Rights <p>Based on interviews with 6 sample farmers (Mr. Supanto, Suwardi Idris, Mustakim and Suyoto), that farmers have understood and stated that there is no discrimination, there are practices of discrimination, violence, and coercion against their workers.</p>	
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Based on interviews with harvester (Mr. Supanto, Suwardi Idris, Mustakim and Suyoto), the Koperasi Beringin Jaya implement no discrimination, no harassment, no abuse. The workers stated that Smallholder block owners and the group manager are very cooperative and very helpful.	Complied

Principle 4: Protect, conserve and enhance ecosystems and the environment

Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	<p>Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach by signing the Smallholder Declaration (updated INA-NI, 2022).</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1" data-bbox="1032 730 1697 1383"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th>ID</th> <th>Signing date</th> </tr> </thead> <tbody> <tr><td>1</td><td>Suyoto</td><td>6020301</td><td>1 Apr 2022</td></tr> <tr><td>2</td><td>Mustakim</td><td>6030131</td><td>1 Apr 2022</td></tr> <tr><td>3</td><td>Iskandar</td><td>6040101</td><td>1 Apr 2022</td></tr> <tr><td>4</td><td>Romin Rafika Saputri</td><td>6040201</td><td>1 Apr 2022</td></tr> <tr><td>5</td><td>Supanto</td><td>6040251</td><td>1 Apr 2022</td></tr> <tr><td>6</td><td>Suwardi Idris</td><td>6040271</td><td>1 Apr 2022</td></tr> <tr><td>7</td><td>Amirudin</td><td>6050041</td><td>1 Apr 2022</td></tr> <tr><td>8</td><td>Edi Sofyan</td><td>6050051</td><td>1 Apr 2022</td></tr> <tr><td>9</td><td>Sahari</td><td>6050201</td><td>1 Apr 2022</td></tr> <tr><td>10</td><td>Sulkimin</td><td>6050261</td><td>1 Apr 2022</td></tr> <tr><td>11</td><td>Sawalmi</td><td>6060171</td><td>1 Apr 2022</td></tr> <tr><td>12</td><td>Pujiati</td><td>6070121</td><td>1 Apr 2022</td></tr> <tr><td>13</td><td>Sogirah</td><td>6070141</td><td>1 Apr 2022</td></tr> </tbody> </table>	No	Smallholder name	ID	Signing date	1	Suyoto	6020301	1 Apr 2022	2	Mustakim	6030131	1 Apr 2022	3	Iskandar	6040101	1 Apr 2022	4	Romin Rafika Saputri	6040201	1 Apr 2022	5	Supanto	6040251	1 Apr 2022	6	Suwardi Idris	6040271	1 Apr 2022	7	Amirudin	6050041	1 Apr 2022	8	Edi Sofyan	6050051	1 Apr 2022	9	Sahari	6050201	1 Apr 2022	10	Sulkimin	6050261	1 Apr 2022	11	Sawalmi	6060171	1 Apr 2022	12	Pujiati	6070121	1 Apr 2022	13	Sogirah	6070141	1 Apr 2022	Complied
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		14	Sujirah	6070181	1 Apr 2022		
		15	Nasrun	603014	1 Apr 2022		
		16	Sayusnan	606018	1 Apr 2022		
		17	Sudarmanto S.	607017	1 Apr 2022		
Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>Training the Implementation of HCV in the village of Koto Ringin has been carried out on February 15, 2020 and was attended by 44 member farmers. Based on a 16 smallholders' sample during Surveillance Assessment, all of them have attended the training at first time in year 2020</p> <ol style="list-style-type: none"> 1. Name of Training: Technical Training and HCV Assessment for Pekebun in Koto Ringin Village. Organizer: WORLD RESEARCH INSTITUTE (WRI) Indonesia. 2. Name of Training: Training on the Application of HCV Practices in Koto Ringin Village. Organizer: WORLD RESEARCH INSTITUTE (WRI) Indonesia <p>During interview with sample of smallholders at this Surveillance , now they are understand the HCV and aware how to conserve it.</p>				Complied	
Milestone B	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>Precautionary practices and manage HCV area through maintain peat water level as required by regulation.</p> <p>Then, smallholder group conducting frequent HCV monitoring as documented in "Pemantauan NKT Koperasi Beringin Jaya, Tahun 2022/2023", dated 20 February 2023. Monitoring at plot of Rahmat, M. Atta, Fahriani, Siti Fatimah, Salmah Wati, Ahmad Zainuri.</p>				Complied	
<p>Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>							

Eligibility	Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).	Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through Reporting Template for Disclosure of Areas Cleared without Prior HCV Assessment since November 2005 which sent to RSPO on 15 November 2019. Information from the disclosure template, described that all smallholder plots are converted from rubber plant to oil palm crops since 2004-2005. Simplified combined HCV-HCS approach for smallholders conducted by regular monitoring on HCV area.	Complied								
Milestone A	Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	According to email from RSPO dated 27 th February 2020, Koperasi Beringin Jaya is zero Compensation of Liability nor Remediation.	Complied								
Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	Due to zero Compensation of Liability nor Remediation for Koperasi Beringin Jaya, an RSPO-approved plan to remediate for HCVs lost is not necessary.	Complied								
<p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 											
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	<p>Smallholders provide information on all plots are located in peat and have no plan for new planting in future. Commitment that no new planting on HCVs or HCS forests, on steep slopes or on peat are described in smallholder declaration that been signed by sample of smallholders.</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th>ID</th> <th>Signing date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Suyoto</td> <td>6020301</td> <td>1 Apr 2022</td> </tr> </tbody> </table>	No	Smallholder name	ID	Signing date	1	Suyoto	6020301	1 Apr 2022	Not Applicable
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		2	Mustakim	6030131	1 Apr 2022		
		3	Iskandar	6040101	1 Apr 2022		
		4	Romin Rafika Saputri	6040201	1 Apr 2022		
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		14	Sujirah	6070181	1 Apr 2022		
		15	Nasrun	603014	1 Apr 2022		
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		17	Sudarmanto S.	607017	1 Apr 2022		
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	Planting year of current plots is 2005 and Koperasi Beringin Jaya have no plan for new planting or land preparation in future. This indicator is Not Applicable.				Not Applicable	
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share	Planting year of current plots is 2005 and Koperasi Beringin Jaya have no plan for new planting or land preparation in future.				Not Applicable	

	a notice of this plan with those involved in the participatory mapping before any land preparation commences.	This indicator is Not Applicable.																																																																	
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.																																																																			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs) and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	<p>All the smallholder existing plots of Koperasi Beringin Jaya is on peat. The commitment to using BMPs and minimizing subsidence and degradation of peat soils are detailed in signing smallholder declaration.</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th>ID</th> <th>Signing date</th> </tr> </thead> <tbody> <tr><td>1</td><td>Suyoto</td><td>6020301</td><td>1 Apr 2022</td></tr> <tr><td>2</td><td>Mustakim</td><td>6030131</td><td>1 Apr 2022</td></tr> <tr><td>3</td><td>Iskandar</td><td>6040101</td><td>1 Apr 2022</td></tr> <tr><td>4</td><td>Romin Rafika Saputri</td><td>6040201</td><td>1 Apr 2022</td></tr> <tr><td>5</td><td>Supanto</td><td>6040251</td><td>1 Apr 2022</td></tr> <tr><td>6</td><td>Suwardi Idris</td><td>6040271</td><td>1 Apr 2022</td></tr> <tr><td>7</td><td>Amirudin</td><td>6050041</td><td>1 Apr 2022</td></tr> <tr><td>8</td><td>Edi Sofyan</td><td>6050051</td><td>1 Apr 2022</td></tr> <tr><td>9</td><td>Sahari</td><td>6050201</td><td>1 Apr 2022</td></tr> <tr><td>10</td><td>Sulkimin</td><td>6050261</td><td>1 Apr 2022</td></tr> <tr><td>11</td><td>Sawalmi</td><td>6060171</td><td>1 Apr 2022</td></tr> <tr><td>12</td><td>Pujiati</td><td>6070121</td><td>1 Apr 2022</td></tr> <tr><td>13</td><td>Sogirah</td><td>6070141</td><td>1 Apr 2022</td></tr> <tr><td>14</td><td>Sujirah</td><td>6070181</td><td>1 Apr 2022</td></tr> <tr><td>15</td><td>Nasrun</td><td>603014</td><td>1 Apr 2022</td></tr> </tbody> </table>	No	Smallholder name	ID	Signing date	1	Suyoto	6020301	1 Apr 2022	2	Mustakim	6030131	1 Apr 2022	3	Iskandar	6040101	1 Apr 2022	4	Romin Rafika Saputri	6040201	1 Apr 2022	5	Supanto	6040251	1 Apr 2022	6	Suwardi Idris	6040271	1 Apr 2022	7	Amirudin	6050041	1 Apr 2022	8	Edi Sofyan	6050051	1 Apr 2022	9	Sahari	6050201	1 Apr 2022	10	Sulkimin	6050261	1 Apr 2022	11	Sawalmi	6060171	1 Apr 2022	12	Pujiati	6070121	1 Apr 2022	13	Sogirah	6070141	1 Apr 2022	14	Sujirah	6070181	1 Apr 2022	15	Nasrun	603014	1 Apr 2022	Complied
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		16	Sayusnan	606018	1 Apr 2022									
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Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	<p>Training for BMP, HCV and RSPO ISH P&C conducted on 19-20 March 2023. Attended by 119 members.</p> <p>Training material consist of</p> <ol style="list-style-type: none"> 1. BMP (Field/Plot assessment, harvesting, traceability, integrated IPM, Weeding control, manuring/fertilizing). 2. Environmental impact: Identification and management HCV, water management, peat management, waste management. 3. Introduction of RIS certification (RIS system and standard, internal audit, commitment to group and organization development) <p>Trainer is ICS: Badri (ICS OHS), Suparto (ICS IPM), Amril (ICS HCV), Rudi Mutalib (ICS secretary).</p>				Complied								
Milestone B	Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	<p>Manuring data in 2022 for 197 members (372.80 Ha) is below:</p> <ul style="list-style-type: none"> - NPK fertilizer: 7,843 MT - Rock Phosphate: 15,593 MT - KCL: 8,000 MT - Dolomit: 13,532 MT - Organic Fertilizer: 13,000 MT 				Complied								
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.														
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>All the smallholder existing plots of Koperasi Beringin Jaya is on peat. The commitment that replanting will only be in areas with low risk of flooding or saline intrusion are detailed in signing smallholder declaration.</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No</th> <th style="width: 45%;">Smallholder name</th> <th style="width: 15%;">ID</th> <th style="width: 35%;">Signing date</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				No	Smallholder name	ID	Signing date					Complied
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Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	<p>Training for BMP, HCV and RSPO ISH P&C conducted on 19-20 March 2023. Attended by 119 members.</p> <p>Training material consist of</p> <ol style="list-style-type: none"> 1. BMP (Field/Plot assessment, harvesting, traceability, integrated IPM, Weeding control, manuring/fertilizing). 	Complied																																																																				

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Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	Smallholders within the group have no plans for replanting plots.	Complied																																								
Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.																																											
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	<p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management by signing the smallholder declaration.</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th>ID</th> <th>Signing date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Suyoto</td> <td>6020301</td> <td>1 Apr 2022</td> </tr> <tr> <td>2</td> <td>Mustakim</td> <td>6030131</td> <td>1 Apr 2022</td> </tr> <tr> <td>3</td> <td>Iskandar</td> <td>6040101</td> <td>1 Apr 2022</td> </tr> <tr> <td>4</td> <td>Romin Rafika Saputri</td> <td>6040201</td> <td>1 Apr 2022</td> </tr> <tr> <td>5</td> <td>Supanto</td> <td>6040251</td> <td>1 Apr 2022</td> </tr> <tr> <td>6</td> <td>Suwardi Idris</td> <td>6040271</td> <td>1 Apr 2022</td> </tr> <tr> <td>7</td> <td>Amirudin</td> <td>6050041</td> <td>1 Apr 2022</td> </tr> <tr> <td>8</td> <td>Edi Sofyan</td> <td>6050051</td> <td>1 Apr 2022</td> </tr> <tr> <td>9</td> <td>Sahari</td> <td>6050201</td> <td>1 Apr 2022</td> </tr> </tbody> </table>	No	Smallholder name	ID	Signing date	1	Suyoto	6020301	1 Apr 2022	2	Mustakim	6030131	1 Apr 2022	3	Iskandar	6040101	1 Apr 2022	4	Romin Rafika Saputri	6040201	1 Apr 2022	5	Supanto	6040251	1 Apr 2022	6	Suwardi Idris	6040271	1 Apr 2022	7	Amirudin	6050041	1 Apr 2022	8	Edi Sofyan	6050051	1 Apr 2022	9	Sahari	6050201	1 Apr 2022	Complied
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Milestone A	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>During field observation of 17 samples of smallholder plots, new burning or fire use was not found. Because this region is a peat area and vulnerable dried and burnt, the Land Fire Control Department or "Manggala Agni" near the cooperative office.</p> <p>The are 11 smallholders actively joining and assigned to Land Fire Control Team, under the Ministry of Environment and Forestry. Therefore, this team is also responsible to monitor land fire prevention covering three regencies (Siak, Kepulauan Meranti, and Bengkalis).</p> <p>Other smallholders manage the water levels in their plot intervals 40-60 cm, which is part of fire prevention and peat management.</p>	Complied																																
Milestone B	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist</p>	<p>During field observation of 17 samples of smallholder plots, new burning or fire use was not found on plots However, during interview with smallholder member Sogirah, Sujirah, Pujiati, Narsun, Suyoto stated the empty fertilizer inner bag</p>	Non-compliance																																

	and with prior approval of relevant authority.	were burned down at their house yard. This is not aligned with organization procedure. This cause a non-conformance.																																																													
Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.																																																															
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	All the smallholder existing plots of Koperasi Beringin Jaya is on peat. The commitment that no new planting in riparian zones is detailed in signing smallholder declaration. Sample of declaration sighted and verified as below:	Complied																																																												
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Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>Training for BMP, HCV and RSPO ISH P&C conducted on 19-20 March 2023. Attended by 119 members.</p> <p>Training material consist of</p> <ol style="list-style-type: none"> 1. BMP (Field/Plot assessment, harvesting, traceability, integrated IPM, Weeding control, manuring/fertilizing). 2. Environmental impact: Identification and management HCV, water management, peat management, waste management. 3. Introduction of RIS certification (RIS system and standard, internal audit, commitment to group and organization development). 4. Trainer is ICS: Badri (ICS OHS), Suparto (ICS IPM), Amril (ICS HCV), Rudi Mutalib (ICS secretary). 		Complied											
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	All the smallholder existing plots of Koperasi Beringin Jaya is on peat and only canals are exists. The preventive action to maintain canals is not using agrochemical and always monitor water level to avoid dryness or flooding.		Complied											
<p>Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>															

<p>Eligibility</p>	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>	<p>Smallholders commit to no use paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by signing the smallholder declaration.</p> <p>Sample of declaration sighted and verified as below:</p> <table border="1" data-bbox="1032 515 1700 1353"> <thead> <tr> <th>No</th> <th>Smallholder name</th> <th>ID</th> <th>Signing date</th> </tr> </thead> <tbody> <tr><td>1</td><td>Suyoto</td><td>6020301</td><td>1 Apr 2022</td></tr> <tr><td>2</td><td>Mustakim</td><td>6030131</td><td>1 Apr 2022</td></tr> <tr><td>3</td><td>Iskandar</td><td>6040101</td><td>1 Apr 2022</td></tr> <tr><td>4</td><td>Romin Rafika Saputri</td><td>6040201</td><td>1 Apr 2022</td></tr> <tr><td>5</td><td>Supanto</td><td>6040251</td><td>1 Apr 2022</td></tr> <tr><td>6</td><td>Suwardi Idris</td><td>6040271</td><td>1 Apr 2022</td></tr> <tr><td>7</td><td>Amirudin</td><td>6050041</td><td>1 Apr 2022</td></tr> <tr><td>8</td><td>Edi Sofyan</td><td>6050051</td><td>1 Apr 2022</td></tr> <tr><td>9</td><td>Sahari</td><td>6050201</td><td>1 Apr 2022</td></tr> <tr><td>10</td><td>Sulkimin</td><td>6050261</td><td>1 Apr 2022</td></tr> <tr><td>11</td><td>Sawalmi</td><td>6060171</td><td>1 Apr 2022</td></tr> <tr><td>12</td><td>Pujiati</td><td>6070121</td><td>1 Apr 2022</td></tr> <tr><td>13</td><td>Sogirah</td><td>6070141</td><td>1 Apr 2022</td></tr> <tr><td>14</td><td>Sujirah</td><td>6070181</td><td>1 Apr 2022</td></tr> <tr><td>15</td><td>Nasrun</td><td>603014</td><td>1 Apr 2022</td></tr> <tr><td>16</td><td>Sayusnan</td><td>606018</td><td>1 Apr 2022</td></tr> <tr><td>17</td><td>Sudarmanto S.</td><td>607017</td><td>1 Apr 2022</td></tr> </tbody> </table>	No	Smallholder name	ID	Signing date	1	Suyoto	6020301	1 Apr 2022	2	Mustakim	6030131	1 Apr 2022	3	Iskandar	6040101	1 Apr 2022	4	Romin Rafika Saputri	6040201	1 Apr 2022	5	Supanto	6040251	1 Apr 2022	6	Suwardi Idris	6040271	1 Apr 2022	7	Amirudin	6050041	1 Apr 2022	8	Edi Sofyan	6050051	1 Apr 2022	9	Sahari	6050201	1 Apr 2022	10	Sulkimin	6050261	1 Apr 2022	11	Sawalmi	6060171	1 Apr 2022	12	Pujiati	6070121	1 Apr 2022	13	Sogirah	6070141	1 Apr 2022	14	Sujirah	6070181	1 Apr 2022	15	Nasrun	603014	1 Apr 2022	16	Sayusnan	606018	1 Apr 2022	17	Sudarmanto S.	607017	1 Apr 2022	<p>Complied</p>
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Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	Training for BMP, HCV and RSPO ISH P&C conducted on 19-20 March 2023. Attended by 119 members. Training material consist of 1. BMP (Field/Plot assessment, harvesting, traceability, integrated IPM, Weeding control, manuring/fertilizing). 2. Environmental impact: Identification and management HCV, water management, peat management, waste management. 3. Introduction of RIS certification (RIS system and standard, internal audit, commitment to group and organization development) 4. Trainer is ICS: Badri (ICS OHS), Suparto (ICS IPM), Amril (ICS HCV), Rudi Mutalib (ICS secretary).	Complied
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	Smallholders sample have knowledge that Paraquat and pesticides/herbicides that are Class 1A and 1B was disallowed. Based on interview and field observation to 17 plots, all members do not use chemical (herbicides/pesticides) for weeding/pest control. All smallholders implement manual weeding by using grass mower.	Complied
Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable	Complied
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	Training for BMP, HCV and RSPO ISH P&C conducted on 19-20 March 2023. Attended by 119 members. Training material consist of 1. BMP (Field/Plot assessment, harvesting, traceability, integrated IPM, Weeding control, manuring/fertilizing).	Complied

		<p>2. Environmental impact: Identification and management HCV, water management, peat management, waste management.</p> <p>3. Introduction of RIS certification (RIS system and standard, internal audit, commitment to group and organization development)</p> <p>4. Trainer is ICS: Badri (ICS OHS), Suparto (ICS IPM), Amril (ICS HCV), Rudi Mutalib (ICS secretary).</p>	
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>Based on interview, document records review and field observation to 17 plots, it is clear that:</p> <ol style="list-style-type: none"> 1. No pest or diseases infestation in sample plots. 2. All members do not use chemical (herbicides/pesticides) for weeding/pest control. 3. All smallholders implement manual weeding by using grass mower. 	Complied
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	<p>Operational Manager (Group Manager) Koperasi Beringin Jaya has prepared the documented procedure and human resources to regulate the organization structure. Koperasi Beringin Jaya has appointed Mr Mustawi as ICS Operational Manager/Group Manager per Decree "Surat Keputusan No.01/SK-KBJ/X/2018", dated 1 November 2017. Organization Structure and Job Description made available.</p> <p>Koperasi Beringin Jaya structure:</p> <ul style="list-style-type: none"> - Cooperative Chairman: Sawalmi - Secretary: Tamam - Treasury: Supaing 	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

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		<p>ICS Structure</p> <ul style="list-style-type: none"> - Operational Manager (Group Manager): Mustawi - Secretary to ICS: Rudy Mutalib - Treasury to ICS: Muin - Trainer and Pest Management Unit: Suparto, Slamet Irwanto, Raman, Edi Sofian; - Registration Unit: Sunarto, M. Paidin, Nasrun, Baharudin, Supriadi, Sayusnan; - Internal Auditor: Jumadi, Misran, Sumedi, Roma Dani; - HCV Unit: Amril, Sutrisno, Hamzah; - OHS Unit: Badri, Sumadi, Zainudin, Sugito; - Sales and Marketing Unit: M. Yusuf Ritonga, Sudarmanto, Sulikah Wulan Purwanto, Wulan Purnama Sari, Masniar Indah L; - Fire Fighting Unit: M. Bachtiar, Yogi Yanto, Kadimun, Mustakim, Sucipto; 	
A.1.2			
Eligibility	The group manager has evidence of legal identity.	<p>The ISH organization Koperasi Beringin Jaya demonstrated legal formation document:</p> <ul style="list-style-type: none"> - Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register No. 1405012050013. - Amendment in cooperative statute "Akta Perubahan Anggaran Dasar Koperasi Beringin Jaya" through establishment "Pengesahan Menteri Negara Koperasi dan UKM RI – Pemerintah Kabupaten Siak – Kepala Dinas Koperasi dan UKM No.PAD/BH/IV.8/III/2010/02" dated 26 March 2010. - Renewal of Notarial Establishment Deed "Akta Pernyataan Keputusan Rapat Anggota Tahunan Koperasi Beringin Jaya No. 38" by Notary Irmainsi SH., dated 31 May 2021 due to the renewal of organization officials. - Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

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		<p>14050120500013 dated 15 September 2021.</p> <p>Fair and transparent decision-making process and governance, regulated and stipulated under deed establishment act as statute "Akta Perubahan Anggaran Dasar Koperasi Beringin Jaya No.PAD/BH/IV.8/III/2010/02" dated 26 March 2010:</p> <ul style="list-style-type: none"> - "Nama dan Tempat Kedudukan - Bab I" – Chapter I explains organization name and location; - "Maksud dan Tujuan - Bab II" – Chapter II explains organization purpose and objective; - "Syarat Keanggotaan – Bab III" – Chapter III explains membership requirements, including - "Berakhir Keanggotaan – Pasal 7" – Verse 7 explains membership termination; - "Hak dan Kewajiban Anggota – Bab V" – Chapter V explains rights and obligations of member; - "Rapat Anggota – Bab VI" – Chapter VI explains the highest decision-making authority is with member meeting, minimum once per annum. The member annual meeting is to determine the statute, organization policy, selection of committee, working plan and budget, establishment of committee report, exclusion of member. Minimum quorum 20% of all members shall attend. - "Pengurus – Bab VII" – Chapter VII explains the structure of cooperative's committee, the roles and responsibilities; - "Pengawas – Bab VIII" – Chapter VIII explains the supervisory body of Cooperative, the roles and responsibilities; 	
A1.3			
Eligibility	The group has membership requirements.	Koperasi Beringin Jaya has procedure for member application, member application assessment, expulsion and member reinstatement:	Complied
Milestone A	The group has membership requirements.		Complied

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<p>Milestone B</p>	<p>The group has membership requirements.</p>	<p>“Standar Operasional Prosedur Kriteria dan Syarat Anggota No.1/SOP/UPA/ICS-KBJ/X/2018” dated 6 November 2021. The group explains criterion for membership (follow ICS rules, own oil palm plantation, demonstrate land legality, land cannot in deep peat area, land not under conflict status); the process for member receiving (filling in registration form, supply administrative requirement, follow gap analysis process).</p> <p>Procedure for gap analysis during member registration “Standard Operasional Prosedur Penilaian Kesenjangan Awal Anggota Baru No.2/SOP/UPA/ICS-KBJ/X/2018” dated 6 November 2021. The procedure explains assessment process, before any potential member joining group manager.</p> <p>Procedure on member expulsion and re-instatement “Standar Operasional Prosedur Unit Penyuluhan dan Pendaftaran Anggota tentang Keluar dan Bergabung Kembali Anggota No.5/UPP/ICS-KBJ/X/2018” dated 6 November 2021.</p> <p>For resigning member: provide resignation letter to ICS and Operational Manager; Registration Unit and Operational Manager and Approval committee with meet and make decision; Approval committee issue letter on resigning member.</p> <p>For expelled member: Based on violation by member; Conducting heavy violation and/or defamation; Violate rules and regulation; does not improve field condition for 3 consecutive years; does not improve and/or rectify issues from internal audit process for 3 semesters; Operational Manager after coordinating with Approval Committee issued expulsion letter for member.</p> <p>For reinstating member: treated as new member, filling in application form; reviewed upon status of correction and corrective action.</p> <p>Procedure on warning and sanction to member “Standar Operasional Prosedur Unit Pendaftaran Anggota tentang Pemberian Peringatan dan Sanksi Anggota No.4/SOP/UPA/ICS-KBJ/X/2018” dated 6 November 2021.</p> <p>SOP stipulates that member conducting violation will result in 1st warning letter – 90 days to rectification given. If said member cannot close within 90 days</p>	<p>Complied</p>
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		will result in 2 nd warning letter – another 30 days to rectification given. If said member cannot rectify within 90 + 30 days result in 3 rd warning letter. Heavy violation and organization defamation will result in expulsion. Member has the right for appeal upon the sanction.	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	Based on interview with sampled smallholder – they can explain the basic rules on joining ISH organization and stated will obey the rules. The sampled smallholder demonstrate commitment in compliance with ISH organization rules in daily plantation operation: maintain water level in drainage; avoid using herbicide to control weed; practicing weed slashing (manual) for plantation upkeep; etc. Sampled smallholder signed “Surat Pernyataan Pekebun”. Sampled smallholder signed “Surat Pernyataan Pekebun”. Verified signed smallholder declarations: - Smallholder declaration “Surat Pernyataan Pekebun” signed by Suyoto (II) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Mustakim (III) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Nasrun (III) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Iskandar (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Romin Rafika Saputri (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Supanto (IV) 1 April 2022. - Smallholder declaration “Surat Pernyataan Pekebun” signed by Suwardi Idris (IV), 1 April 2022.	Complied
Milestone A	All members can demonstrate understanding of membership requirements.		Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied

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		<ul style="list-style-type: none"> - Smallholder declaration "Surat Pernyataan Pekebun" signed by Amirudin (V) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Edy Sofyan (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sahari (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sulkimin (V), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sawalmi (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sayusnan (VI), 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sudarmanto S (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sujirah (VII) 1 April 2022. - Smallholder declaration "Surat Pernyataan Pekebun" signed by Sogirah (VII) 1 April 2022. 	
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	Group management plan available in form of "Program Kerja ICS Koperasi Beringin Jaya Tahun 2022-2023". The program consists of: <ul style="list-style-type: none"> - Report presentation during Annual Member Meeting "Rapat Anggota Tahunan" for each financial year – planned 1 time per annum; - Meeting to prepare Group Management Plan – planned 1 time per annum; 	Complied

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		<ul style="list-style-type: none"> - Meeting for Cooperative Working Program Evaluation – planned 1 time per annum; - Purchase of land for fertilizer warehouse – tentative - Construction of rain shed near harvesting pad – tentative - Construction of cement floor for harvesting pad – tentative - Land certificate progressing (remaining 68 smallholder members) – continuous - FFB price advocacy and FFB sales – each month - Ensure all smallholder member oil palm plantation does not dry out/peat subsident through monitoring of water level – each month - Ensure no conflict in all smallholder member oil palm plantation – 3 times per annum; - Use heavy machinery for drainage cleaning – tentative - Prepare program for HCV management and monitoring – 1 time per annum; - HCV management and monitoring – planned 2 times per annum; - Internal audit – planned 1 time per annum; - Finding rectification – planned 1 time per annum; - External audit – planned 1 time per annum; 	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	The Group Manager has the procedure related compliance of individual member, such as procedure for member application, member application assessment, expulsion and member reinstatement:	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.	<p>“Standar Operasional Prosedur Pendaftaran Anggota No.1/SOP/UPA/ICS-KBJ/X/2018” dated 6 November 2021. The group explains the process for member review and acceptance.</p> <p>“Standard Operasional Prosedur Penilaian Kesenjangan Awal Anggota Baru No.2/SOP/UPA/ICS-KBJ/X/2018” dated 24 October 2018. The procedure</p>	Complied

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		<p>explains assessment process, before any potential member joining ISH organization.</p> <p>Expulsion of member “Standar Operasional Prosedur Unit Penyuluhan dan Pendaftaran Anggota tentang Keluar dan Bergabung Kembali Anggota No.5/UPP/ICS-KSJ/X/2018” dated 24 October 2018.</p> <p>Based on interview with sample of smallholder, it is verified that farmers have been able to explain the group program and RSPO general requirement, for instance the prohibition of paraquat application. The cooperative also promote the smallholder to manual weeding instead of chemical weeding.</p> <p>Recent internal audit was conducted in the period of 1-30 November 2022. One NC has been identified and rectified. The nonconformity related to provision of PPE for worker. The audit conducted for 209 smallholders, referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019.</p>	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>During the audit, Operational Manager (Group Manager) has understood the implementation of RSPO ISH standard, group certification, and how to manage the group. During interview with cooperative officials, ICS teams, and members, can be concluded that the effectiveness of the ICS system and implementation in the field is because of the result of effective management system conducted by the Operational Manager.</p> <p>Operational Manager (Group Manager) Koperasi Beringin Jaya has appointed the Internal Control System, prepared the manpower for information officer (<i>penyuluh</i>). Based on interview and observation in the cooperative office and smallholder’s plots, can be concluded that the group manager has sufficient resources in term of human capital (organization structure and job description), financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, vehicles and office utensils.</p>	Complied
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification		Complied

	requirements.		
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Operational Manager (Group Manager) Koperasi Beringin Jaya can demonstrate capacity to manage and operate group certification and certification requirements based on these evidence: <ul style="list-style-type: none"> - has developed Internal Control System: including human resources (internal auditor) and system (SOPs). - Has formed organization structure and job descriptions. - Has an annual plan and conducted internal and external training. - Has an annual plan and conducted internal audit. Based on interview with sample of smallholders, as well as RSPO standard implementation in the field, can be concluded that the Group Manager have sufficient capacity to manage and implement the RSPO standard in the field. Based on interview with Operational Manager/Group Manager the ICS team currently has capacity to manage 300 smallholder members.	Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	Training plan for Koperasi Beringin Jaya year 2022-2023 is available: <ul style="list-style-type: none"> - Good Agriculture Practices training planned 1 time per annum; - Environmental Impact Assessment planned 1 time per annum; - RSPO Certification planned 1 time per annum; 	Complied
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	ISH Organization Koperasi Beringin Jaya assisted by extension officer from NGO to provide training for its members. Training on good agriculture practice has been carried out to group members since the preparation of RSPO certification until current. Training comprises traceability of FFB, pesticide handling, hazardous waste, OHS, firefighting and HCV, FFB trading, etc. The training recorded to date:	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers	<ul style="list-style-type: none"> - <i>Pelatihan Kelembagaan dan Sertifikasi Keberlanjutan untuk ICS dan Ketua Kelompok</i> - Training on Sustainability Certification for ICS and Group Manager, dated 16 July 2018. 	Complied

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	<p>and business operations.</p>	<ul style="list-style-type: none"> - <i>Pengendalian Kebakaran Hutan dan Lahan di Kabupaten Siak</i> – Training on Forest Fire Control, dated 22 January 2020. - <i>Pelatihan ISH Standard Baru, Premium Sharing dan Pencatatan Produksi</i> – Training on New ISH Standard, Premium Sharing and Production Recording, dated 31 August 2020. - Teknik Budidaya Tanaman Kelapa Sawit – Training on oil palm cultivation; 25 September 2018. - External Training of Sustainable Palm Oil: Supply and Demand on 28 October 2021 by PT. Kualitas Sertifikasi Indonesia, attended by Cooperative committee, Group Manager and ICS team. - External Training of RSPO Internal Audit on 15 November 2021 by PT. TUV Rheinland Indonesia, attended by ICS Amril. - Internal training in good agricultural practices conducted regularly for smallholder in Sub Group level. For instance, training of Tani Makmur Sub-Group conducted on 5 October 2021, Jaya Bersama Sub-Group conducted on 4 November 2021. - External Training of Effective Manuring on 6 January 2022 by PPKS (Indonesian Oil Palm Research institute), attended by Cooperative Officials, Group Manager and ICS team. - Training Good Agriculture Practice including harvesting practices, traceability, integrated pest and disease management, weed control, fertilizer regime on 19 March 2023 (morning session). Attended by 38 smallholder members. - Training Environmental Impacts including HCV management and monitoring, water management, peat management, waste management on 19 March 2023 (afternoon session). Attended by 38 smallholder members. - Training on RSPO certification system and RSPO P&C, training on internal audit, training on organization commitment dated 20 March 2023 and attended by 37 smallholder members. 	
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B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	<p>Group Manager has prepared procedure for internal audit “Standar Operasional Prosedur Unit Penilai Internal tentang Pelaksanaan Penilaian Internal No.1/UPI/ICS-KBJ/X/2018” dated 6 November 2021.</p> <p>The internal audit using formulation and risk during sample determination.</p> <p>Steps for internal audit:</p> <ul style="list-style-type: none"> - Assemble team: consist of “Unit Penilai Internal”/internal assessor (representative of smallholder group) or person appointed by Operational Manager (Group Manager). - Internal assessor cannot perform internal audit for himself and/or member of his group/ “Kelompok Tani”. - Prepare checklist: including finding forms and correction/corrective action form. - Prepare assessment plan: informing smallholder member minimum 1 week prior to internal audit; Request necessary document to Operational Manager; Internal audit checklist hand over to Operational Manager. - Internal assessor shall confirm any findings with the smallholder member before closing; all finding shall accompany with pictorial evidence; Internal assessor carry out closed meeting with Operational Manager and Approval Committee related to findings from internal audit. - Internal assessors report the findings into NC forms; The NC form and internal audit report handed over to Operational Manager in 7 days. - Internal assessors provides 90 days to rectify the findings; and verification carried out. 	Complied

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		<p>Procedure on warning and sanction to member "Standar Operasional Prosedur Unit Pendaftaran Anggota tentang Pemberian Peringatan dan Sanksi Anggota No.4/SOP/UPA/ICS-KBJ/X/2018" dated 6 November 2021.</p> <p>SOP stipulates that member conducting violation will result in 1st warning letter – 90 days to rectification given. If said member cannot close within 90 days will result in 2nd warning letter – another 30 days to rectification given. If said member cannot rectify within 90 + 30 days result in 3rd warning letter.</p> <p>Heavy violation and organization defamation will result in expulsion.</p> <p>Member has the right for appeal upon the sanction.</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Internal audit conducted on 1-20 November 2022 for all 209 smallholder members; 20-30 November 2022 for ICS and Group Management.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	<p>Internal audit conducted on 1-20 November 2022 for all 209 smallholder members; 20-30 November 2022 for ICS and Group Management.</p> <p>Verified:</p> <ul style="list-style-type: none"> - Internal audit checklist for 209 smallholder members. - Internal audit report "Berita Acara Internal Audit Koperasi Beringin Jaya 1-30 November 2022". Issued 1 finding related to PPE for workers. - Internal audit NCR issued for 22 smallholder members, closed 20 November 2022. <p>NC Critical:</p> <p>Internal audit in Koperasi Beringin Jaya is not effective.</p> <p>Objective evidence:</p> <ul style="list-style-type: none"> - Internal audit checklist is not completed with criterion 2.1 MS-B for visibly maintained boundary; furthermore, criterion for ICS A, B, C, D was not included in the audit checklist. 	Non-compliance

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		<ul style="list-style-type: none"> - Internal audit checklist period 1-30 November 2022 was not indicated with date of internal audit. - Internal audit checklist period 1-30 November 2022 was not indicated with internal auditor name, to check on potential conflict of interest during internal audit process. - Internal audit for “Kelompok Tani Maju Bersama VII” for sampled smallholder Pujiati, Sogirah, Sujirah left empty on indicator related to FPIC – but no findings issued. 	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	The Group Manager has documented basic information about all smallholders, including production data, legal documentation of group members and signed Smallholder Declarations. Those documents are:	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<ul style="list-style-type: none"> - Deed of Establishment Koperasi Beringin Jaya dated 10 March 2002, No.15/BH/DKP.4/1.2/III/2002. Cooperative register number: 1405012050013. 	Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<ul style="list-style-type: none"> - Renewal of Notarial Establishment Deed No. 38 dated 31 May 2021 due to the renewal of organization officials. - Cooperative Identification Number (<i>Nomor Induk Koperasi</i>) No. 14050120500013 dated 15 September 2021. - Koperasi Beringin Jaya has been registered as RSPO member, No.1-0290-20-000-00, with date of membership approval 6 February 2020. - There are documentaries evidence to demonstrate that group members have formal Membership Application. - Group manager and their smallholder member bound by contractual agreement as group member. The contract explains commitment in organization; commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group 	Complied

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manager rules and sanction; contract valid during membership period.

Production data:

Production data for FFB production and FFB sales for period March 2022 – March 2023 is available.

Month	Smallholder group production (in kg)							
	Nyiur Jaya	Jaya Bersama	Tandan Bertuah	Tani Makmur	Tani Sawit Jaya	Sawit Jaya	Maju Bersama	Per month
Mar-22	66.803	76.712	80.157	142.235	59.720	57.205	64.840	547.672
Apr-22	65.690	75.390	77.710	86.680	56.328	62.460	65.182	489.440
May-22	79.615	103.787	106.208	135.460	72.340	75.500	74.448	647.358
Jun-22	81.077	101.396	104.831	118.120	69.781	81.110	69.204	625.519
Jul-22	80.990	136.178	110.324	121.755	71.183	120.489	63.836	704.755
Aug-22	78.827	103.045	101.870	106.394	105.647	74.050	96.086	665.919
Sep-22	125.814	106.455	114.194	120.645	75.094	79.513	73.404	695.119
Oct-22	86.365	173.005	112.890	116.660	78.533	77.387	73.055	717.895
Nov-22	67.125	97.801	147.258	104.335	62.201	67.903	63.130	609.753
Dec-22	59.756	78.572	81.287	138.260	54.126	96.735	64.539	573.275
Jan-23	57.425	74.920	75.900	94.918	53.281	64.480	97.206	518.130
Feb-23	61.390	78.793	77.345	88.622	77.560	60.050	60.560	504.320
Mar-23	84.982	76.582	76.376	86.370	48.610	61.140	61.500	495.560
Subtotal	995.859	1,282.636	1,266.350	1,460.454	884.404	978.022	926.990	7,794.715

All smallholder has signed Smallholder Declaration. Sample of document were sighted and reviewed such as below:

Sample of declaration sighted and verified as below:

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No	Smallholder name	ID	Signing date
1	Suyoto	6020301	1 Apr 2022
2	Mustakim	6030131	1 Apr 2022
3	Iskandar	6040101	1 Apr 2022
4	Romin Rafika Saputri	6040201	1 Apr 2022
5	Supanto	6040251	1 Apr 2022
6	Suwardi Idris	6040271	1 Apr 2022
7	Amirudin	6050041	1 Apr 2022
8	Edi Sofyan	6050051	1 Apr 2022
9	Sahari	6050201	1 Apr 2022
10	Sulkimin	6050261	1 Apr 2022
11	Sawalmi	6060171	1 Apr 2022
12	Pujiati	6070121	1 Apr 2022
13	Sogirah	6070141	1 Apr 2022
14	Sujirah	6070181	1 Apr 2022
15	Nasrun	603014	1 Apr 2022
16	Sayusnan	606018	1 Apr 2022
17	Sudarmanto S.	607017	1 Apr 2022

C – ICS: Group Business planning

C.1 The group has a Business Plan prepared with the participation and contributions of all group members

C.1.1

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Eligibility	An annual group business plan is available, which includes: <ul style="list-style-type: none"> • Production and income forecasting based on historical records. • Plans for expansion 	Based on interview with Operational Manager/Group Manager and ICS the Koperasi Beringin Jaya does not have plan for expansion and/or new planting. However, there is a plan to receiving more smallholder members.	Complied
Milestone A	The group business plan is implemented and reviewed at least annually.	The business plan for year 2022 and its achievement has been reported and reviewed during Annual Member Meeting "Rapat Anggota Tahunan", February 2023.	Complied
Milestone B	The group demonstrates financial stability and growth and is able to support itself financially.	Financial report has been compiled for financial year 2022, indicating income, cost, cash status, account receivable, assets status, etc. The financial report shown the ISH organization's activity in form of FFB trading is profiting; in addition, the RSPO premium from PalmTrace credit sold enable ISH organization runs RSPO Certification process: provide training, supply incentive/premium to smallholder member, etc.	Complied
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	A group management plan is available which includes: <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	Group management plan available in form of "Program Kerja ICS Koperasi Beringin Jaya Tahun 2022-2023". The program consists of: <ul style="list-style-type: none"> - Report presentation during Annual Member Meeting "Rapat Anggota Tahunan" for each financial year – planned 1 time per annum. - Meeting to prepare Group Management Plan – planned 1 time per annum. - Meeting for Cooperative Working Program Evaluation – planned 1 time per annum. - Purchase of land for fertilizer warehouse – tentative. - Construction of rain shed near harvesting pad – tentative. - Construction of cement floor for harvesting pad – tentative. 	Complied

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		<ul style="list-style-type: none"> - Land certificate progressing (remaining 68 smallholder members) – continuous. - FFB price advocacy and FFB sales – each month. - Ensure all smallholder member oil palm plantation does not dry out/peat subsident through monitoring of water level – each month. - Ensure no conflict in all smallholder member oil palm plantation – 3 times per annum. - Use heavy machinery for drainage cleaning – tentative. - Prepare program for HCV management and monitoring – 1 time per annum. - HCV management and monitoring – planned 2 times per annum. - Internal audit – planned 1 time per annum. - Finding rectification – planned 1 time per annum. - External audit – planned 1 time per annum. <p>Training plan for Koperasi Beringin Jaya year 2022-2023 is available:</p> <ul style="list-style-type: none"> - Good Agriculture Practices training planned 1 time per annum. - Environmental Impact Assessment planned 1 time per annum. - RSPO Certification planned 1 time per annum. <p>Continuous improvement plan sighted in form of infrastructure construction: bridge, harvesting path, peat area infrastructure repair</p>	
Milestone A	The group management plan is implemented and reviewed at least annually.	The group management plan for year 2022 and its achievement has been reported and reviewed during Annual Member Meeting “Rapat Anggota Tahunan”, 7 February 2023.	Complied
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	Training plan for Koperasi Beringin Jaya year 2022-2023 is available: <ul style="list-style-type: none"> - Good Agriculture Practices training planned 1 time per annum; 	Complied

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		<ul style="list-style-type: none"> - Environmental Impact Assessment planned 1 time per annum; - RSPO Certification planned 1 time per annum; <p>ISH organization Koperasi Beringin Jaya has implemented the group management plan 2022, sighted evidence:</p> <ul style="list-style-type: none"> - Training Good Agriculture Practice including harvesting practices, traceability, integrated pest and disease management, weed control, fertilizer regime on 19 March 2023 (morning session). Attended by 38 smallholder members. - Training Environmental Impacts including HCV management and monitoring, water management, peat management, waste management on 19 March 2023 (afternoon session). Attended by 38 smallholder members. - Training on RSPO certification system and RSPO P&C, training on internal audit, training on organization commitment dated 20 March 2023 and attended by 37 smallholder members. - Internal audit for 209 smallholders in November 2022; <p>The group management plan for year 2022 and its achievement has been reported and reviewed during Annual Member Meeting "Rapat Anggota Tahunan", 7 February 2023.</p>	
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	Koperasi Sawit Jaya established procedure to record FFB production and FFB sales "Standar Operasional Prosedur Unit Dokumentasi Penjualan dan Pemasaran TBS tentang Pendokumentasian Catatan No.1/UDPP/ICS-KSJ/X/2018" dated 24 October 2018. The SOP stated "Unit Pendokumentasian"	Complied

		<p>record all FFB sales; FFB sales record only for FFB under certification scope; on regular basis reporting the FFB sales to Operational Manager.</p> <p>Sampled FFB production note:</p> <ul style="list-style-type: none"> - "Kelompok Tani Maju Bersama" production on harvest date 16 January 2023: Sumedi - FFB weigh 2,245 kg; M. Paidin FFB weigh 1,800 kg; Pujiati FFB weigh 1,500 kg; Sudarmanto FFB weigh 1,700 kg; Sogirah FFB weigh 1,320 kg; Tasmu FFB weigh 1,405 kg; Kustiati FFB weigh 1,280 kg; Marhalem 1,155 kg; Bd Rahmat FFB weigh 1,240 kg; Rohmat S FFB weigh 640 kg; Yahman FFB weigh 830 kg; Sujirah FFB weigh 1,775 kg. - The weigh of FFB harvested on 16 January 2023 reported in "Data Produksi Kebun Kelompok Tani Maju Bersama" totalling 16,890 kg. <p>Sampled Delivery Order:</p> <ul style="list-style-type: none"> - "Surat Pengantar Barang Tandan Buah Segar/FFB No.252615; Seller Koperasi Beringin Jaya; Buyer PT. Budi Tani Kembang Jaya; Date 17 January 2023; Product Tandan Buah Segar/Fresh Fruit Bunch; weigh 9,760 kg; Vehicle BM9953; driver Ritonga. - "Surat Pengantar Barang Tandan Buah Segar/FFB No.252616; Seller Koperasi Beringin Jaya; Buyer PT. Budi Tani Kembang Jaya; Date 17 January 2023; Product Tandan Buah Segar/Fresh Fruit Bunch; weigh 9,330 kg; Vehicle BM8775SU; driver Untung. <p>Sampled Weighbridge Ticket:</p> <ul style="list-style-type: none"> - "Slip Timbangan PT. Buditani Kembang Jaya No.TBS-23-000714; date 17 January 2023; DO No.252615; Supplier Koperasi Beringin Jaya; Product FFB; Weigh 9,760 kg; Nett weight 9,350 kg; vehicle BM9953SU; driver Ritonga". - "Slip Timbangan PT. Buditani Kembang Jaya No.TBS-23-000717; date 17 January 2023; DO No.252616; Supplier Koperasi Beringin Jaya; Product FFB; Weigh 9,330 kg; Nett weight 8,940 kg; vehicle BM8775SU; driver Untung". 	
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Milestone A	Group manager maintains annual production records and sales of certified volumes.	Production data for FFB production and FFB sales for period March 2022 – March 2023 is available.	Complied																																																																																																																																															
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<table border="1"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="8">Smallholder group production (in kg)</th> </tr> <tr> <th>Nyiur Jaya</th> <th>Jaya Bersama</th> <th>Tandan Bertuah</th> <th>Tani Makmur</th> <th>Tani Sawit Jaya</th> <th>Sawit Jaya</th> <th>Maju Bersama</th> <th>Per month</th> </tr> </thead> <tbody> <tr><td>Mar-22</td><td>66.803</td><td>76.712</td><td>80.157</td><td>142.235</td><td>59.720</td><td>57.205</td><td>64.840</td><td>547.672</td></tr> <tr><td>Apr-22</td><td>65.690</td><td>75.390</td><td>77.710</td><td>86.680</td><td>56.328</td><td>62.460</td><td>65.182</td><td>489.440</td></tr> <tr><td>May-22</td><td>79.615</td><td>103.787</td><td>106.208</td><td>135.460</td><td>72.340</td><td>75.500</td><td>74.448</td><td>647.358</td></tr> <tr><td>Jun-22</td><td>81.077</td><td>101.396</td><td>104.831</td><td>118.120</td><td>69.781</td><td>81.110</td><td>69.204</td><td>625.519</td></tr> <tr><td>Jul-22</td><td>80.990</td><td>136.178</td><td>110.324</td><td>121.755</td><td>71.183</td><td>120.489</td><td>63.836</td><td>704.755</td></tr> <tr><td>Aug-22</td><td>78.827</td><td>103.045</td><td>101.870</td><td>106.394</td><td>105.647</td><td>74.050</td><td>96.086</td><td>665.919</td></tr> <tr><td>Sep-22</td><td>125.814</td><td>106.455</td><td>114.194</td><td>120.645</td><td>75.094</td><td>79.513</td><td>73.404</td><td>695.119</td></tr> <tr><td>Oct-22</td><td>86.365</td><td>173.005</td><td>112.890</td><td>116.660</td><td>78.533</td><td>77.387</td><td>73.055</td><td>717.895</td></tr> <tr><td>Nov-22</td><td>67.125</td><td>97.801</td><td>147.258</td><td>104.335</td><td>62.201</td><td>67.903</td><td>63.130</td><td>609.753</td></tr> <tr><td>Dec-22</td><td>59.756</td><td>78.572</td><td>81.287</td><td>138.260</td><td>54.126</td><td>96.735</td><td>64.539</td><td>573.275</td></tr> <tr><td>Jan-23</td><td>57.425</td><td>74.920</td><td>75.900</td><td>94.918</td><td>53.281</td><td>64.480</td><td>97.206</td><td>518.130</td></tr> <tr><td>Feb-23</td><td>61.390</td><td>78.793</td><td>77.345</td><td>88.622</td><td>77.560</td><td>60.050</td><td>60.560</td><td>504.320</td></tr> <tr><td>Mar-23</td><td>84.982</td><td>76.582</td><td>76.376</td><td>86.370</td><td>48.610</td><td>61.140</td><td>61.500</td><td>495.560</td></tr> <tr><td>Subtotal</td><td>995.859</td><td>1,282.636</td><td>1,266.350</td><td>1,460.454</td><td>884.404</td><td>978.022</td><td>926.990</td><td>7,794.715</td></tr> </tbody> </table> <p>All FFB in Koperasi Beringin Jaya is coming from certified scope – 372.80 Ha plantation.</p>	Month	Smallholder group production (in kg)								Nyiur Jaya	Jaya Bersama	Tandan Bertuah	Tani Makmur	Tani Sawit Jaya	Sawit Jaya	Maju Bersama	Per month	Mar-22	66.803	76.712	80.157	142.235	59.720	57.205	64.840	547.672	Apr-22	65.690	75.390	77.710	86.680	56.328	62.460	65.182	489.440	May-22	79.615	103.787	106.208	135.460	72.340	75.500	74.448	647.358	Jun-22	81.077	101.396	104.831	118.120	69.781	81.110	69.204	625.519	Jul-22	80.990	136.178	110.324	121.755	71.183	120.489	63.836	704.755	Aug-22	78.827	103.045	101.870	106.394	105.647	74.050	96.086	665.919	Sep-22	125.814	106.455	114.194	120.645	75.094	79.513	73.404	695.119	Oct-22	86.365	173.005	112.890	116.660	78.533	77.387	73.055	717.895	Nov-22	67.125	97.801	147.258	104.335	62.201	67.903	63.130	609.753	Dec-22	59.756	78.572	81.287	138.260	54.126	96.735	64.539	573.275	Jan-23	57.425	74.920	75.900	94.918	53.281	64.480	97.206	518.130	Feb-23	61.390	78.793	77.345	88.622	77.560	60.050	60.560	504.320	Mar-23	84.982	76.582	76.376	86.370	48.610	61.140	61.500	495.560	Subtotal	995.859	1,282.636	1,266.350	1,460.454	884.404	978.022	926.990	7,794.715	Complied
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Eligibility	Not Applicable	N/A	Not Applicable																																																																																																																																															
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	and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	The disbursement of premium was agreed by the members during Members Annual Meeting which has been conducted in 7 February 2023.	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Disbursement of premiums from selling CSPO product to the members refer to the SOP "Sistem Pembagian dan Penggunaan Premi RSPO (No. 1/SOP/UPA/ICS-KBJ/X/2020)".	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>Premium receives: IDR 500 million.</p> <p>Actual disbursement of premium in 2022 as below:</p> <ol style="list-style-type: none"> 1. ICS welfare: 20% (distributed and received by ICS). 2. Organization: 10%. (Office supplies and stationary) 3. Surveillance audit: 15% 4. Training: 7.5% 5. Taxes: 2.5% 6. Farmer group fund: 5% 7. Members: 30% (distributed IDR 400,000/member) 8. Stakeholder communication: 5% 9. Spraying team: 5% (procurement PPE, working tools) <p>During interview with 17 sample of smallholders, acknowledged that they have received the premium.</p>	Complied

Appendix B: GHG Reporting Executive Summary

The GHG emissions that were produced in [year] for [mill] and supply base was calculated using the PalmGHG Calculator version 3.0.1. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in [YEAR] for [MILL] and supply base are as following:

Emission per product	tCO ₂ e/tProduct
CPO	
PKO	

Extraction	%
OER	
KER	

Production	t/yr
FFB Process	
CPO Produced	
PKO Produced	

Land Use	Ha
OP Planted Area	
OP Planted on peat	
Conservation (forested)	
Conservation (non-forested)	
Total	

Summary of Field Emission and Sink

	Own Crop*		Group		3 rd Party		Total	
	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB
Emission								
Land Conversion								
CO ₂ Emission from fertilizer								
NO ₂ Emission								
Fuel Consumption								
Peat Oxidation								
Sink								
Crop Sequestration								
Conservation Sequestration								
Total								

**Note: Includes both estates and smallholders*

Summary of Mill Emission and Credit

	tCO ₂ e	tCO ₂ e/tFFB
Emission		
POME		
Fuel Consumption		
Grid Electricity Utilization		
Credit		
Export of Grid Electricity		
Sales of PKS		
Sales of EFB		
Total		

Summary of Kernel Crusher Emission and Credit (if applicable)

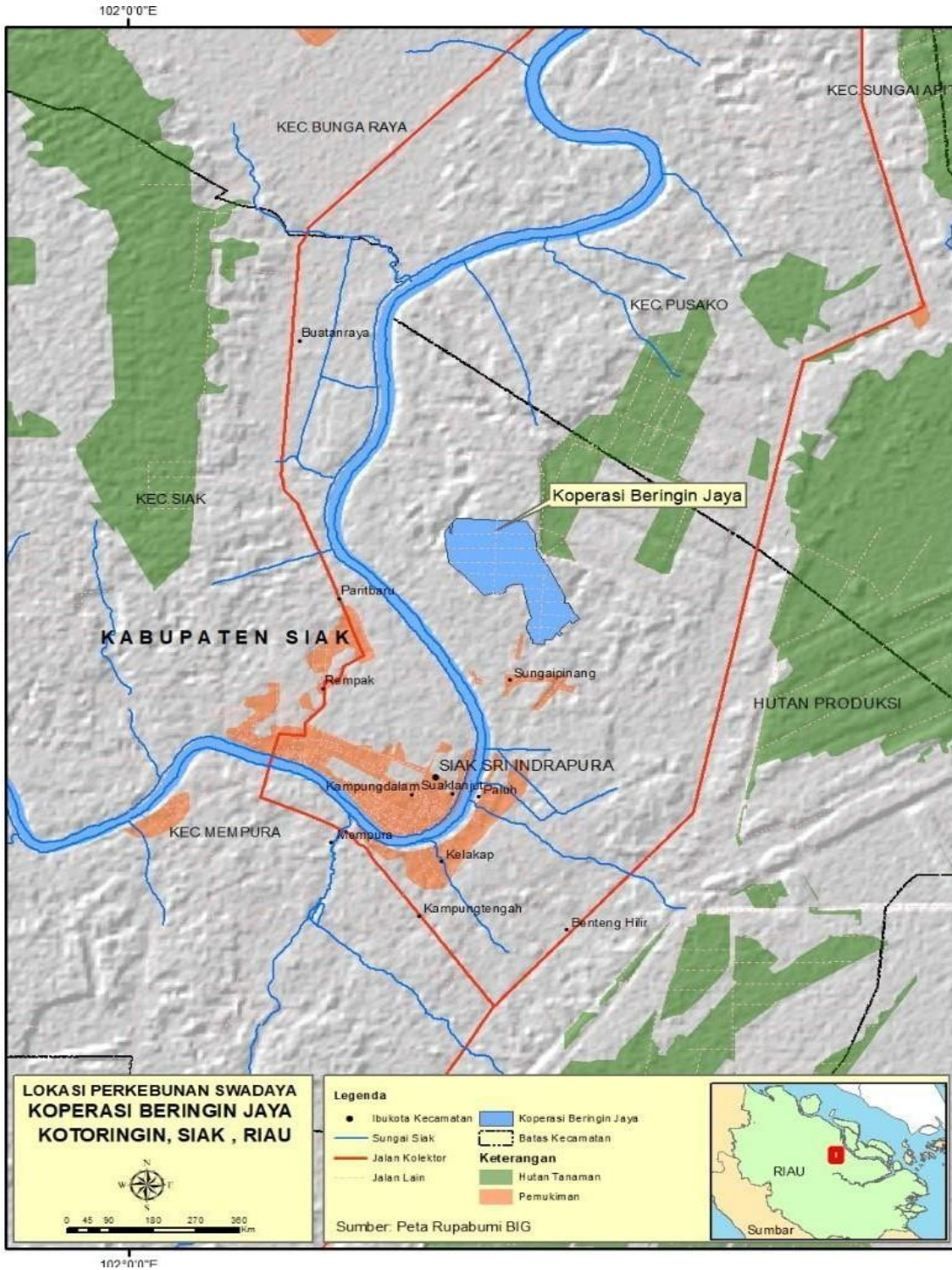
Emissions	tCO ₂ e
PK from own mill	
PK from other source	
Fuel Consumptions	
Total Crusher emissions	

*This mill has no kernel crusher operation.

Palm Oil Mill Effluent (POME) Treatment:	
Divert to Compost (%)	
Divert to anaerobic diversion (%)	

POME Diverted to Anaerobic Digestion:	
Divert to anaerobic pond (%)	
Divert to methane captured (flaring) (%)	
Divert to methane captured (energy generation) (%)	

Appendix C: Location Map of Certification Unit and Supply bases





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Appendix D: Estate Field Map

Refer to Appendix C

Appendix E: List of Smallholder Registered and/or sampled

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
1	Akasah	Beringin Jaya Village	0°51'27.41"	102°4'16.30"	1.82	1.82	32.00	26/03/2010	6010011
2	Bakhtiar Efendi	Beringin Jaya Village	0°51'27.90"	102°3'55.03"	1.82	1.82	37.77	26/03/2010	6010021
3	Dewi Puspita Sari	Beringin Jaya Village	0°51'27.74"	102°4'03.70"	1.81	1.81	42.58	26/03/2010	6010031
4	Edwin Putra	Beringin Jaya Village	0°51'27.98"	102°3'49.68"	1.86	1.86	43.18	26/03/2010	6010041
5	Fahraini	Beringin Jaya Village	0°51'26.39"	102°4'29.25"	1.83	1.83	16.31	26/03/2010	6010051
6	Herman	Beringin Jaya Village	0°51'27.97"	102°3'51.45"	1.85	1.85	45.63	26/03/2010	6010061
7	Ismail	Beringin Jaya Village	0°51'27.77"	102°4'07.65"	1.82	1.82	36.56	26/03/2010	6010071
8	M. Ata**	Beringin Jaya Village	0°51'27.09"	102°4'27.05"	1.85	1.85	32.85	26/03/2010	6010081
9	M. Nur	Beringin Jaya Village	0°51'27.93"	102°3'56.75"	1.83	1.83	37.03	26/03/2010	6010091
10	Muhammad Yusuf Ritonga*	Beringin Jaya Village	0°51'27.77"	102°4'00.08"	1.84	1.84	45.57	26/03/2010	6010101
11	Mursidi	Beringin Jaya Village	0°51'27.33"	102°4'20.68"	1.86	1.86	30.27	26/03/2010	6010111
12	Rachmad Kartono	Beringin Jaya Village	0°51'27.83"	102°4'01.80"	1.87	1.87	44.43	26/03/2010	6010121
13	Raman*	Beringin Jaya Village	0°51'28.09"	102°3'45.80"	1.88	1.88	50.94	26/03/2010	6010131
14	Safril	Beringin Jaya Village	0°51'27.46"	102°4'18.46"	1.84	1.84	31.53	26/03/2010	6010141
15	Salmahwati	Beringin Jaya Village	0°51'27.19"	102°4'24.92"	1.86	1.86	25.71	26/03/2010	6010151
16	Samion	Beringin Jaya Village	0°51'27.97"	102°3'53.23"	1.84	1.84	42.13	26/03/2010	6010161
17	Samsul Bahri	Beringin Jaya Village	0°51'27.60"	102°4'12.15"	1.81	1.81	38.98	26/03/2010	6010171
18	Setiawan Sisworo*	Beringin Jaya Village	0°51'26.16"	102°3'37.44"	1.81	1.81	34.25	26/03/2010	6010181
19	Sri Hartina	Beringin Jaya Village	0°51'28.22"	102°3'41.83"	1.84	1.84	37.38	26/03/2010	6010191
20	Sulup	Beringin Jaya Village	0°51'24.38"	102°3'35.08"	1.11	1.11	24.12	26/03/2010	6010201
		Beringin Jaya Village	0°51'19.33"	102°3'34.04"	0.81	0.81	24.13	26/03/2010	6010202
21	Sunarto	Beringin Jaya Village	0°51'27.82"	102°3'58.42"	1.83	1.83	30.84	26/03/2010	6010211
22	Sururi	Beringin Jaya Village	0°51'28.08"	102°3'47.81"	1.84	1.84	43.78	26/03/2010	6010221
23	Sutardi	Beringin Jaya Village	0°51'27.26"	102°4'22.82"	1.85	1.85	26.81	26/03/2010	6010231
24	T. Said Busu	Beringin Jaya Village	0°51'27.70"	102°4'05.63"	1.81	1.81	36.15	26/03/2010	6010241
25	Titus Sumardi	Beringin Jaya Village	0°51'27.71"	102°4'10.06"	1.83	1.83	39.46	26/03/2010	6010251
26	Wan Abdurrahman	Beringin Jaya Village	0°51'28.15"	102°3'43.76"	1.84	1.84	37.80	26/03/2010	6010261
27	Wan Aidi Abdurrahman	Beringin Jaya Village	0°51'27.71"	102°3'39.71"	1.83	1.83	37.81	26/03/2010	6010271
28	Widati	Beringin Jaya Village	0°51'27.53"	102°4'14.26"	1.83	1.83	28.74	26/03/2010	6010281
29	Agus Misman	Beringin Jaya Village	0°51'13.90"	102°4'26.15"	0.98	0.98	17.99	26/03/2010	6020011
30	Ahmad Samin	Beringin Jaya Village	0°51'16.76"	102°3'36.99"	1.83	1.83	35.24	26/03/2010	6020021
31	Ahmad Zainuri	Beringin Jaya Village	0°51'16.64"	102°4'29.89"	1.96	1.96	39.72	26/03/2010	6020031
32	Amir R.	Beringin Jaya Village	0°51'16.77"	102°3'44.43"	1.87	1.87	35.91	26/03/2010	6020041
33	Badri	Beringin Jaya Village	0°51'16.69"	102°4'24.26"	1.97	1.97	37.62	26/03/2010	6020051
34	Budi Santoso	Beringin Jaya Village	0°51'16.81"	102°3'55.68"	1.94	1.94	36.65	26/03/2010	6020061
35	Dahlan	Beringin Jaya Village	0°51'16.83"	102°4'05.09"	1.86	1.86	40.33	26/03/2010	6020061
36	Eriorina Betty Oktariani P.	Beringin Jaya Village	0°51'16.82"	102°4'12.91"	1.90	1.90	36.18	26/03/2010	6020071
37	Hadi**	Beringin Jaya Village	0°51'16.81"	102°3'53.81"	1.93	1.93	38.21	26/03/2010	6020081

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
38	Hamdani Saleh	Beringin Jaya Village	0°51'16.78"	102°4'14.75"	1.97	1.97	34.45	26/03/2010	6020091
30	Heru Susanto	Beringin Jaya Village	0°51'16.81"	102°4'03.21"	1.95	1.95	25.35	26/03/2010	6020101
40	Ibrahim	Beringin Jaya Village	0°51'16.77"	102°3'38.82"	1.84	1.84	37.10	26/03/2010	6020111
41	Ikhsan	Beringin Jaya Village	0°51'16.80"	102°3'49.99"	1.90	1.90	32.88	26/03/2010	6020121
		Beringin Jaya Village	0°50'54.80"	102°4'39.84"	1.96	1.96	36.22	26/03/2010	6020131
42	Joko Priyono**	Beringin Jaya Village	0°51'16.76"	102°4'16.65"	1.97	1.97	32.88	26/03/2010	6020132
43	Julia Arnita	Beringin Jaya Village	0°51'16.79"	102°3'48.13"	1.89	1.89	36.13	26/03/2010	6020141
44	Jumadi*	Beringin Jaya Village	0°51'16.84"	102°4'01.28"	1.95	1.95	37.22	26/03/2010	6020151
45	Jumadi*	Beringin Jaya Village	0°51'16.72"	102°4'20.43"	1.97	1.97	45.32	26/03/2010	6020161
46	Mastini	Beringin Jaya Village	0°51'16.81"	102°3'59.41"	1.95	1.95	41.27	26/03/2010	6020171
47	Muchtar	Beringin Jaya Village	0°51'16.82"	102°3'57.55"	1.94	1.94	34.84	26/03/2010	6020181
48	Ngatmo	Beringin Jaya Village	0°51'16.14"	102°3'35.08"	1.82	1.82	27.35	26/03/2010	6020191
49	Normi	Beringin Jaya Village	0°51'16.71"	102°4'22.31"	1.97	1.97	51.64	26/03/2010	6020201
50	Nurlinda Riyani	Beringin Jaya Village	0°51'16.66"	102°4'28.00"	1.97	1.97	38.72	26/03/2010	6020211
51	Rahmat**	Beringin Jaya Village	0°51'16.64"	102°4'31.79"	1.96	1.96	34.90	26/03/2010	6020221
52	Siti Fatimah	Beringin Jaya Village	0°51'16.19"	102°4'33.90"	1.87	1.87	21.35	26/03/2010	6020231
53	Slamet Irwanto	Beringin Jaya Village	0°51'19.44"	102°4'26.15"	0.98	0.98	44.09	26/03/2010	6020241
54	Soimah	Beringin Jaya Village	0°51'16.80"	102°3'42.56"	1.86	1.86	44.10	26/03/2010	6020251
55	Suhardi	Beringin Jaya Village	0°51'16.79"	102°3'46.28"	1.88	1.88	37.94	26/03/2010	6020261
56	Supaing*	Beringin Jaya Village	0°51'16.81"	102°3'51.91"	1.91	1.91	39.83	26/03/2010	6020271
57	Suwarman	Beringin Jaya Village	0°51'16.76"	102°4'18.57"	1.97	1.97	35.01	26/03/2010	6020281
58	Suyoto***	Beringin Jaya Village	0°51'16.60"	102°4'09.48"	1.90	1.90	37.20	26/03/2010	6020291
59	Tamam	Beringin Jaya Village	0°51'17.00"	102°4'07.15"	1.86	1.86	32.65	26/03/2010	6020301
60	Yogi Yanto	Beringin Jaya Village	0°51'16.78"	102°3'40.68"	1.84	1.84	41.02	26/03/2010	6020321
		Beringin Jaya Village	0°50'24.50"	102°4'32.41"	1.91	1.91	26.65	26/03/2010	6020322
61	Abdussomad	Beringin Jaya Village	0°51'04.07"	102°4'36.24"	1.79	1.79	35.30	26/03/2010	6030011
62	Ahmad Jainuri	Beringin Jaya Village	0°51'05.17"	102°4'30.78"	1.79	1.79	35.42	26/03/2010	6030021
63	Asmah	Beringin Jaya Village	0°51'05.77"	102°3'57.14"	1.83	1.83	45.67	26/03/2010	6030031
64	Burhan**	Beringin Jaya Village	0°51'06.59"	102°3'36.48"	1.83	1.83	52.23	26/03/2010	6030041
65	Ersuparno	Beringin Jaya Village	0°51'05.79"	102°3'51.68"	1.83	1.83	44.89	26/03/2010	6030051
66	Hariato	Beringin Jaya Village	0°51'05.34"	102°4'27.29"	1.79	1.79	26.59	26/03/2010	6030061
67	Heriyanto	Beringin Jaya Village	0°51'05.93"	102°3'42.32"	1.83	1.83	42.71	26/03/2010	6030071
68	Irianto**	Beringin Jaya Village	0°51'05.37"	102°4'18.31"	1.79	1.79	37.50	26/03/2010	6030081
69	Juanda	Beringin Jaya Village	0°51'05.86"	102°3'46.09"	1.83	1.83	49.62	26/03/2010	6030091
70	Lahamat	Beringin Jaya Village	0°51'05.98"	102°3'40.46"	1.83	1.83	37.01	26/03/2010	6030101
71	M. Amin M	Beringin Jaya Village	0°51'05.41"	102°4'21.71"	1.79	1.79	29.29	26/03/2010	6030111
72	M. Habib Kurnia AC.	Beringin Jaya Village	0°51'05.53"	102°4'10.72"	1.79	1.79	37.29	26/03/2010	6030121
73	Mustakim***	Beringin Jaya Village	0°51'05.70"	102°4'8.93"	1.88	1.88	45.34	26/03/2010	6030131
74	Nasrun***	Beringin Jaya Village	0°51'05.92"	102°3'53.50"	1.83	1.83	51.56	26/03/2010	6030141
75	Nurhayani	Beringin Jaya Village	0°51'05.33"	102°4'29.02"	1.79	1.79	30.71	26/03/2010	6030151

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
76	Nursalim	Beringin Jaya Village	0°51'05.40"	102°4'23.55"	1.79	1.79	36.47	26/03/2010	6030161
77	Nursiah*	Beringin Jaya Village	0°51'05.91"	102°3'44.21"	1.83	1.83	28.67	26/03/2010	6030171
78	Paiman	Beringin Jaya Village	0°51'05.56"	102°4'20.08"	1.79	1.79	31.88	26/03/2010	6030181
79	Purwanto	Beringin Jaya Village	0°51'05.88"	102°3'49.78"	1.83	1.83	46.38	26/03/2010	6030191
80	Rahmat Sihotang	Beringin Jaya Village	0°51'05.54"	102°4'16.37"	1.79	1.79	26.86	26/03/2010	6030201
81	Ridwan R.	Beringin Jaya Village	0°51'05.88"	102°3'47.95"	1.83	1.83	50.15	26/03/2010	6030211
82	Rina	Beringin Jaya Village	0°51'06.04"	102°3'38.65"	1.83	1.83	33.60	26/03/2010	6030221
83	Sahuri	Beringin Jaya Village	0°51'05.68"	102°4'02.81"	1.83	1.83	41.50	26/03/2010	6030231
84	Siti Aisyah	Beringin Jaya Village	0°51'05.32"	102°4'32.72"	1.79	1.79	32.39	26/03/2010	6030241
85	Sugeng	Beringin Jaya Village	0°51'05.71"	102°3'60.00"	1.83	1.83	48.85	26/03/2010	6030251
86	Sugito**	Beringin Jaya Village	0°51'05.63"	102°4'06.68"	1.83	1.83	35.00	26/03/2010	6030261
87	Sujono	Beringin Jaya Village	0°51'05.42"	102°4'25.42"	1.79	1.79	33.18	26/03/2010	6030271
88	Sukri	Beringin Jaya Village	0°51'05.51"	102°4'12.53"	1.79	1.79	33.43	26/03/2010	6030281
89	Susmoro	Beringin Jaya Village	0°51'05.79"	102°3'55.24"	1.83	1.83	49.82	26/03/2010	6030291
90	Warsito	Beringin Jaya Village	0°51'05.65"	102°04'4.07"	1.83	1.83	42.70	26/03/2010	6030301
91	Yuliver	Beringin Jaya Village	0°51'05.41"	102°4'14.43"	1.79	1.79	34.09	26/03/2010	6030311
92	Agustami**	Beringin Jaya Village	0°50'55.97"	102°3'50.86"	1.91	1.91	45.33	26/03/2010	6040011
93	Andri Sujatmiko	Beringin Jaya Village	0°50'55.74"	102°4'00.64"	1.96	1.96	45.62	26/03/2010	6040021
94	Anuar	Beringin Jaya Village	0°50'44.87"	102°3'57.30"	1.76	1.76	36.45	26/03/2010	6040031
95	Aris Musodat	Beringin Jaya Village	0°50'55.57"	102°4'08.54"	1.96	1.96	54.59	26/03/2010	6040041
96	Asral	Beringin Jaya Village	0°50'55.11"	102°4'23.21"	2.05	2.05	39.39	26/03/2010	6040051
		Beringin Jaya Village	0°50'42.88"	102°4'48.52"	2.04	2.04	21.38	26/03/2010	6040052
97	Budi Yanto	Beringin Jaya Village	0°50'55.86"	102°3'55.76"	1.86	1.86	43.34	26/03/2010	6040061
98	Fauzul*	Beringin Jaya Village	0°50'54.93"	102°4'28.07"	2.10	2.10	39.81	26/03/2010	6040071
99	Hadi Sumanto	Beringin Jaya Village	0°50'55.19"	102°4'20.79"	2.04	2.04	40.92	26/03/2010	6040081
100	Indra Saputra	Beringin Jaya Village	0°50'57.33"	102°4'25.67"	1.03	1.03	18.87	26/03/2010	6040091
101	Iskandar***	Beringin Jaya Village	0°50'55.39"	102°4'13.43"	2.00	2.00	30.63	26/03/2010	6040101
102	Jumadi*	Beringin Jaya Village	0°50'55.61"	102°4'05.63"	1.87	1.87	41.12	26/03/2010	6040111
103	Kadimun*	Beringin Jaya Village	0°50'55.84"	102°3'58.19"	1.91	1.91	32.20	26/03/2010	6040121
104	Kahar T.L	Beringin Jaya Village	0°50'54.94"	102°4'30.55"	2.12	2.12	42.07	26/03/2010	6040131
105	Karsono**	Beringin Jaya Village	0°50'49.50"	102°3'48.72"	1.71	1.71	53.48	26/03/2010	6040142**
		Beringin Jaya Village	0°50'47.70"	102°3'52.02"	1.71	1.71	53.50	26/03/2010	6040143
		Beringin Jaya Village	0°50'46.58"	102°3'54.12"	1.74	1.74	53.50	26/03/2010	6040144
		Beringin Jaya Village	0°50'45.72"	102°3'55.77"	1.70	1.70	53.51	26/03/2010	6040141
106	Misrah	Beringin Jaya Village	0°50'56.12"	102°3'45.99"	1.94	1.94	53.43	26/03/2010	6040151
107	Muin*	Beringin Jaya Village	0°50'56.04"	102°3'48.41"	1.86	1.86	53.43	26/03/2010	6040161
108	Okta Yeni	Beringin Jaya Village	0°50'55.90"	102°3'53.34"	1.91	1.91	45.45	26/03/2010	6040171
109	Ratmanto	Beringin Jaya Village	0°50'52.74"	102°4'25.56"	1.03	1.03	18.89	26/03/2010	6040181
110	Riono	Beringin Jaya Village	0°50'55.46"	102°4'10.93"	1.98	1.98	56.00	26/03/2010	6040191
111	Romin Rafika Saputri***	Beringin Jaya Village	0°50'54.72"	102°4'37.73"	1.89	1.89	31.65	26/03/2010	6040201

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
112	Sahar	Beringin Jaya Village	0°50'54.76"	102°4'35.49"	2.11	2.11	38.35	26/03/2010	6040211
113	Sucipto*	Beringin Jaya Village	0°50'55.34"	102°4'15.92"	2.01	2.01	44.50	26/03/2010	6040221
114	Suhadi	Beringin Jaya Village	0°50'57.00"	102°3'43.49"	2.00	2.00	61.71	26/03/2010	6040231
115	Sumadi*	Beringin Jaya Village	0°50'55.27"	102°4'18.37"	2.01	2.01	51.80	26/03/2010	6040241
116	Supanto***	Beringin Jaya Village	0°50'58.59"	102°3'40.01"	1.96	1.96	64.31	26/03/2010	6040251
117	Supriono	Beringin Jaya Village	0°50'54.81"	102°4'33.01"	2.13	2.13	39.29	26/03/2010	6040261
118	Suwardi Idris***	Beringin Jaya Village	0°50'55.67"	102°4'03.07"	1.97	1.97	42.33	26/03/2010	6040271
119	Abdul Manaf Hasibuan*	Beringin Jaya Village	0°50'43.46"	102°4'08.48"	1.82	1.82	26.43	26/03/2010	6050011
120	Abdul Rahim	Beringin Jaya Village	0°50'45.01"	102°4'32.83"	1.83	1.83	24.62	26/03/2010	6050021
121	Amir	Beringin Jaya Village	0°50'43.32"	102°4'09.81"	1.94	1.94	25.70	26/03/2010	6050031
122	Amirudin***	Beringin Jaya Village	0°50'44.29"	102°3'58.72"	1.67	1.67	33.14	26/03/2010	6050041
123	Edi Sofyan***	Beringin Jaya Village	0°50'45.23"	102°4'28.88"	1.84	1.84	24.72	26/03/2010	6050051
124	Jamilah	Beringin Jaya Village	0°50'37.40"	102°4'38.49"	0.88	0.88	11.43	26/03/2010	6050061
125	Jasum	Beringin Jaya Village	0°50'44.38"	102°4'13.84"	1.82	1.82	34.78	26/03/2010	6050071
126	Jufrizal	Beringin Jaya Village	0°50'32.64"	102°4'38.17"	0.88	0.88	10.41	26/03/2010	6050081
127	Jumlahah	Beringin Jaya Village	0°50'45.15"	102°4'30.91"	1.83	1.83	28.60	26/03/2010	6050091
128	M. Yunus*	Beringin Jaya Village	0°50'43.57"	102°4'12.35"	2.05	2.05	27.04	26/03/2010	6050101
129	Mahadar	Beringin Jaya Village	0°50'43.61"	102°4'01.34"	2.39	2.39	47.74	26/03/2010	6050111
130	Misran	Beringin Jaya Village	0°50'37.75"	102°4'34.14"	0.96	0.96	12.16	26/03/2010	6050121
131	Muhammad Saleh	Beringin Jaya Village	0°50'40.04"	102°4'4.58"	2.23	2.23	34.63	26/03/2010	6050131
132	Munif Hasibuan	Beringin Jaya Village	0°50'43.66"	102°4'07.19"	1.82	1.82	21.75	26/03/2010	6050141
133	Musa	Beringin Jaya Village	0°50'33.03"	102°4'33.77"	0.96	0.96	12.13	26/03/2010	6050151
134	Mustawi	Beringin Jaya Village	0°50'44.86"	102°4'39.00"	1.85	1.85	29.39	26/03/2010	6050161
135	Rodiah	Beringin Jaya Village	0°50'43.60"	102°4'02.64"	2.23	2.23	27.13	26/03/2010	6050171
136	Rudi Mutalib*	Beringin Jaya Village	0°50'45.68"	102°4'26.84"	1.90	1.90	31.80	26/03/2010	6050181
137	Rusimah	Beringin Jaya Village	0°50'44.90"	102°4'36.74"	1.81	1.81	24.23	26/03/2010	6050191
138	Sahari***	Beringin Jaya Village	0°50'46.74"	102°4'18.39"	1.77	1.77	47.12	26/03/2010	6050201
139	Sahroni	Beringin Jaya Village	0°50'46.99"	102°4'21.14"	1.81	1.81	44.52	26/03/2010	6050211
140	Sahrul	Beringin Jaya Village	0°50'39.81"	102°4'10.93"	0.96	0.96	16.14	26/03/2010	6050221
141	Samsur	Beringin Jaya Village	0°50'35.00"	102°4'36.09"	1.90	1.90	30.24	26/03/2010	6050231
142	Sarinah	Beringin Jaya Village	0°50'47.14"	102°4'11.24"	0.96	0.96	14.73	26/03/2010	6050241
143	Sarman	Beringin Jaya Village	0°50'36.97"	102°4'27.91"	1.20	1.20	14.08	26/03/2010	6050251
144	Sulkimin***	Beringin Jaya Village	0°50'35.34"	102°4'29.73"	1.81	1.81	29.52	26/03/2010	6050261
145	Supriadi	Beringin Jaya Village	0°50'35.25"	102°4'31.82"	1.86	1.86	23.73	26/03/2010	6050271
146	Sutrisno	Beringin Jaya Village	0°50'46.06"	102°4'15.87"	2.17	2.17	29.29	26/03/2010	6050281
147	Suyadi	Beringin Jaya Village	0°50'47.00"	102°4'24.13"	1.91	1.91	30.16	26/03/2010	6050291
148	Wan Said	Beringin Jaya Village	0°50'47.33"	102°4'4.93"	1.84	1.84	27.03	26/03/2010	6050301
149	Zainudin	Beringin Jaya Village	0°50'43.89"	102°4'00.03"	1.61	1.61	35.27	26/03/2010	6050311
150	Zubir**	Beringin Jaya Village	0°50'45.05"	102°4'34.70"	1.82	1.82	24.11	26/03/2010	6050321
151	Abdul Rohman	Beringin Jaya Village	0°50'24.59"	102°4'34.18"	1.84	1.84	30.21	26/03/2010	6060011

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
152	Aepuloh	Beringin Jaya Village	0°50'24.92"	102°4'45.35"	1.96	1.96	47.46	26/03/2010	6060021
153	Amril	Beringin Jaya Village	0°50'25.25"	102°4'36.11"	1.96	1.96	47.02	26/03/2010	6060031
154	April Wadi	Beringin Jaya Village	0°50'33.25"	102°4'53.33"	1.88	1.88	16.19	26/03/2010	6060041
		Beringin Jaya Village	0°50'24.36"	102°4'56.36"	1.30	1.30	16.20	26/03/2010	6060042
155	Baharum	Beringin Jaya Village	0°50'25.10"	102°4'39.47"	0.96	0.96	25.86	26/03/2010	6060051
		Beringin Jaya Village	0°50'25.37"	102°4'37.92"	0.91	0.91	25.87	26/03/2010	6060052
156	Basir	Beringin Jaya Village	0°50'44.53"	102°4'45.65"	2.14	2.14	27.48	26/03/2010	6060061
157	Basirun	Beringin Jaya Village	0°50'44.63"	102°4'41.50"	1.92	1.92	34.74	26/03/2010	6060071
158	Julia	Beringin Jaya Village	0°50'25.50"	102°4'30.54"	2.00	2.00	35.33	26/03/2010	6060081
159	Kamarudin	Beringin Jaya Village	0°50'24.77"	102°4'49.72"	1.95	1.95	27.15	26/03/2010	6060091
160	Lustarinal	Beringin Jaya Village	0°50'22.60"	102°4'58.80"	2.55	2.55	38.98	26/03/2010	6060101
161	Muhidin	Beringin Jaya Village	0°50'34.40"	102°4'51.46"	1.96	1.96	29.45	26/03/2010	6060111
162	Murad	Beringin Jaya Village	0°50'24.72"	102°4'52.03"	2.08	2.08	38.77	26/03/2010	6060121
163	Priyanto	Beringin Jaya Village	0°50'34.72"	102°4'47.14"	1.97	1.97	25.50	26/03/2010	6060131
164	Rahaina**	Beringin Jaya Village	0°50'44.55"	102°4'42.92"	0.96	0.96	14.25	26/03/2010	6060141
165	Rian Hidayat	Beringin Jaya Village	0°50'52.91"	102°4'43.12"	2.35	2.35	31.92	26/03/2010	6060151
166	Rodiyah	Beringin Jaya Village	0°50'24.89"	102°4'47.51"	2.07	2.07	47.18	26/03/2010	6060161
167	Sawalmi***	Beringin Jaya Village	0°50'34.89"	102°4'40.77"	1.93	1.93	34.65	26/03/2010	6060171
168	Sayusnan***	Beringin Jaya Village	0°50'24.64"	102°4'54.40"	2.08	2.08	34.32	26/03/2010	6060181
169	Siti Badriyah	Beringin Jaya Village	0°50'34.85"	102°4'42.82"	1.97	1.97	37.20	26/03/2010	6060191
170	Sukiman	Beringin Jaya Village	0°50'25.05"	102°4'41.01"	1.90	1.90	41.99	26/03/2010	6060201
171	Suparto**	Beringin Jaya Village	0°50'34.66"	102°4'49.3"	1.90	1.90	38.25	26/03/2010	6060211
172	Sutinem	Beringin Jaya Village	0°50'24.96"	102°4'43.21"	2.00	2.00	41.07	26/03/2010	6060221
173	Zawiyah	Beringin Jaya Village	0°50'34.76"	102°4'45.00"	1.93	1.93	43.18	26/03/2010	6060231
174	A. Kadir	Beringin Jaya Village	0°50'06.05"	102°4'45.89"	2.00	2.00	38.25	26/03/2010	6070011
175	Arman Izan	Beringin Jaya Village	0°50'16.92"	102°4'57.85"	2.03	2.03	41.07	26/03/2010	6070021
176	Budi Rahmat*	Beringin Jaya Village	0°50'05.51"	102°4'39.08"	2.09	2.09	43.18	26/03/2010	6070031
177	Hamzah	Beringin Jaya Village	0°50'16.93"	102°5'01.53"	1.75	1.75	32.68	26/03/2010	6070041
178	Joko Santoso	Beringin Jaya Village	0°50'15.85"	102°4'54.46"	2.01	2.01	40.85	26/03/2010	6070051
179	Kustiati	Beringin Jaya Village	0°50'15.11"	102°4'44.47"	1.94	1.94	36.10	26/03/2010	6070061
180	M. Muzakir	Beringin Jaya Village	0°50'07.85"	102°4'49.21"	0.89	0.89	15.40	26/03/2010	6070071
181	M. Paidin	Beringin Jaya Village	0°50'05.56"	102°4'36.33"	2.00	2.00	46.57	26/03/2010	6070081
182	Marhalem	Beringin Jaya Village	0°50'15.17"	102°4'46.59"	1.95	1.95	35.71	26/03/2010	6070091
183	Misiyem	Beringin Jaya Village	0°50'15.02"	102°4'50.57"	1.67	1.67	31.62	26/03/2010	6070101
184	Pratomo	Beringin Jaya Village	0°50'14.92"	102°4'52.32"	1.52	1.52	29.48	26/03/2010	6070111
185	Pujiati***	Beringin Jaya Village	0°50'05.69"	102°4'34.19"	1.90	1.90	41.91	26/03/2010	6070121
186	Rohmat Supriyanto	Beringin Jaya Village	0°50'05.47"	102°4'41.30"	1.04	1.04	21.91	26/03/2010	6070131
187	Sogirah***	Beringin Jaya Village	0°50'15.19"	102°4'40.12"	1.64	1.64	40.40	26/03/2010	6070141
188	Solekhan	Beringin Jaya Village	0°50'15.11"	102°4'35.56"	1.89	1.89	39.57	26/03/2010	6070151
189	Sri Marni	Beringin Jaya Village	0°50'05.46"	102°4'43.20"	1.09	1.09	19.13	26/03/2010	6070161

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
190	Sudarmanto S.***	Beringin Jaya Village	0°50'06.75"	102°4'31.43"	1.93	1.93	53.16	26/03/2010	6070171
191	Sujirah***	Beringin Jaya Village	0°49'59.50"	102°4'38.99"	1.22	1.22	21.97	26/03/2010	6070181
		Beringin Jaya Village	0°49'59.66"	102°4'34.66"	0.82	0.82	21.97	26/03/2010	6070182
192	Sumedi*	Beringin Jaya Village	0°51'16.78"	102°4'11.18"	1.90	1.90	25.60	26/03/2010	6070191
		Beringin Jaya Village	0°50'15.53"	102°4'38.70"	0.81	0.81	25.61	26/03/2010	6070192
193	Suwandi	Beringin Jaya Village	0°50'15.01"	102°4'48.63"	1.65	1.65	31.77	26/03/2010	6070201
194	Tasmi	Beringin Jaya Village	0°50'15.27"	102°4'42.33"	1.96	1.96	43.42	26/03/2010	6070211
195	Toipur	Beringin Jaya Village	0°50'13.39"	102°4'30.99"	2.01	2.01	40.27	26/03/2010	6070221
196	Untung Ade Pradesa	Beringin Jaya Village	0°50'14.29"	102°4'33.61"	1.64	1.64	28.16	26/03/2010	6070231
197	Yahman	Beringin Jaya Village	0°50'07.07"	102°4'51.26"	1.40	1.40	20.53	26/03/2010	6070241
Total					372.8	372.8	7,362		

Note:

* are smallholders sampled in IAV

** are smallholders sampled in CAV1

*** are smallholders sampled in CAV2

Note: The certified volume of FFB production is based on the prorate. Therefore, the certified volume of FFB production from October 2023 until April 2024 is 3,681 mt

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure